

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – February 11, 2020

1. The Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor Leigh Tracy. Supervisor Tracy asked everyone to stand for the Pledge of Allegiance.
2. **Introductions and Announcements:** Supervisor Tracy welcomed Quinn Kapernekas, the evening's videographer from BATV. Tracy then introduced the township trustees, clerk and accountant. He also acknowledged the three representatives from local service agencies who would be making short presentations.
3. **Roll Call:** Clerk called the roll. Present: Trustees Walter Donat, Thomas Sharp, Troy Tousana, John West and Supervisor Leigh Tracy. Elected and appointed officials present: Township Clerk Penelope Tracy and Township Accountant Robert Chalberg.
4. **Reports by Social Service Agencies:** Supervisor Tracy explained that he had invited representatives from three of the agencies financially supported by Batavia Township to attend tonight's meeting and outline the services the agencies provide.
 - Michelle Meyer, Executive Director of the Mutual Ground, thanked the township trustees for their financial support. She reported that Mutual Ground, a not-for-profit agency providing services to domestic and sexual violence victims, would be managing the Breaking Free agency that provides substance abuse treatment and support. The decision to combine the two agencies resulted from overlapping services provided by both agencies. Meyer also announced that Mutual Ground has opened an office in Batavia located at Route 31 and Wilson Street. Their office is currently open two days a week and provides awareness and prevention programs in Batavia schools. Supervisor Tracy stated that the township contributed this year \$5,000 to Mutual Ground and \$2,500 to Breaking Free.
 - Joanne Spitz, representing Chip in Batavia, outlined the services provided by the organization to homeless students attending Batavia schools. The organization is staffed by volunteers and Spitz said there is great community support from Batavia residents. Last year the Batavia Township provided \$3,500 and the funds were used to purchase Pace bus passes and Uber cards for transportation needs, gift cards to fund field trips, and vocational training and choir program fees for high school

students. The funds were also used to pay staff for an after-school mentoring program. Spitz noted that residents can make donations and specific information is available on their website.

- Michael Cobb, Executive Director of the Elderday Center, reported that the center reopened in August 2019 and is providing five-day adult daycare services. Located at the Bethany Ministry Center on West Wilson Street, the center currently serves eleven seniors although the goal is to provide services for 27-38 participants. A fundraising celebration to mark the organization's 30th anniversary is planned for April 24 at Pipers Banquets in Aurora. Cobb acknowledged the township's funding of \$6,000 and noted that the support helped reopen the facility.

Supervisor Tracy recognized Sheriff Deputy Colin Kramer who joined the meeting at approximately 7:30 p.m.

5. **Checking of Bills:** The trustees then reviewed the bills for January 2020 to be paid from the Road and Bridge Fund, the General Assistance Fund and the Township General Fund and signed authorization documents required for payment of the bills.
6. **Checking Bank Accounts:** The January 2020 bank statements were also reviewed and reconciled by the trustees verifying that there were funds present in all accounts to pay the month's bills.
7. **Approval of Minutes:** The minutes for the January 14, 2020 Township Board meeting were presented for approval. A motion was made by Trustee West and seconded by Trustee Donat to approve the minutes as presented. Roll call: Ayes: Donat, Sharp, Tousana, West and Tracy. Nays: None. Motion carried.
8. **Approval of Bills:** A motion to approve the January bills for payment was made by Trustee Donat and seconded by Trustee Tousana. Roll call: Ayes - Donat, West, Sharp, Tousana and Tracy. Nays: None. Motion carried.
9. **Assessor's Report:** No report.
10. **Highway Commissioner's Report:** No report.
11. **Proposed Budgets:** Under old business, Supervisor Tracy reminded everyone that the budget hearing would be held on Tuesday, March 10 at 6:45 p.m. for the purpose of reviewing and discussing the proposed 2020-2021 budget. This meeting is an opportunity for the public to discuss the budget which can be reviewed at the township office. Specific questions should be directed to the Township Supervisor and the Township Road Commissioner. Following public discussion, the trustees will adopt the budget.

12. **Transfer Road District Funds:** Under new business, Supervisor Tracy requested approval to transfer funds to cover unexpected vehicle maintenance expenses. West moved to approve the transfer of \$5,000 from the Road Maintenance fund to the Vehicle and Equipment Maintenance fund. The motion was seconded by Sharp. Roll call: Ayes - Donat, Sharp, Tousana, West and Tracy. Nays: None. Motion carried.
13. **Statement of Economic Interest:** Supervisor Tracy stated that each trustee would be receiving a notice from Kane County about the annual filing requirement for The Statement of Economic Interest. The form needs to be completed and returned to the county.
14. **Report on Batavia Township 708 Board Meeting:** Trustee West reported that he attended the February 6 708 Board Meeting as the Batavia Township representative. The board collects funds from townships that are used to provide mental health services to township residents. The proposed pass-through funding amount from Batavia Township is \$398,000 – an increase over last year of approximately \$13,000. One issue discussed by the 708 Board concerned the three buildings they presently own and how they might dispose of the properties.
15. **Township Officials of Kane County:** Supervisor Tracy encouraged trustees to participate in courses that are offered through area junior colleges.
16. **Consideration of Supplemental Employee Benefit-Legal Shield:** Supervisor Tracy then distributed a brochure he received that offered legal services to township employees through a payroll-deduction program. The plan offers both legal services and identity-theft protection. Trustee Sharp asked if there were any other companies that offered similar legal services that could be used as a rate comparison. Tracy said he would research alternative plans.
17. **Ride in Kane Fare Increase:** Supervisor Tracy announced that the cost for a ride (under ten miles) using the Ride in Kane service would increase from \$4.00 to \$5.00 effective April 1, 2020. After the user pays his share, the actual cost is split between the City of Batavia and Batavia Township. The next Ride in Kane board meeting is scheduled for Tuesday, March 3.

18. **Public Participation:** None

Trustee Reports: Trustee West noted that Batavia Township now had full board participation and he looked forward to working with everyone. Supervisor Tracy distributed a new trustee and officials contact list for review.

Other Business: Supervisor Tracy made the following announcements:

- The Township Officials Laws and Duties Handbook was updated 1/14/20 with copies available to all trustees
- TOIRMA renewal is due March 1 with a proposed \$3,000,000 liability limit increased to \$5,000,000
- The next Ride in Kane meeting is scheduled for Tuesday, March 3
- The next Batavia Township Board Meeting will be held March 10, 2020 at 7:00 p.m. immediately following the scheduled budget hearing
- The General Primary election is Tuesday, March 17 with early voting beginning February 6
- The Batavia Township Annual Town Meeting will be held on Tuesday, April 14. The last day to request agenda items is March 1.

Adjournment: Trustee West moved to adjourn the meeting and the motion was seconded by Trustee Sharp. Voice vote: Ayes: 5 Nays: none. Motion carried. The meeting was adjourned at 8:06 p.m.

Respectfully Submitted,

Penelope L. Tracy, Batavia Township Clerk