

**Minutes of the Regular Meeting of the  
Batavia Township Board  
131 Flinn St., Suite B  
Batavia, IL 60510  
Tuesday – March 10, 2020**

1. The Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor Leigh Tracy who then led the Pledge of Allegiance.
2. **Introductions and Announcements:** Supervisor Tracy noted that the meeting would not be recorded as a videographer from BATV was not present.
3. **Roll Call:** Clerk called the roll. Present: Trustees Walter Donat, Thomas Sharp, Troy Tousana, John West and Supervisor Leigh Tracy. Elected and appointed officials present: Township Assessor Tammy Kavanaugh, Clerk Penelope Tracy and Township Attorney Van Larson.
4. **Reports by Social Service Agencies:** Supervisor Tracy explained that he had invited representatives from four of the agencies financially supported by Batavia Township to attend tonight's meeting and outline the services the agencies provide.
  - Leane Deister-Goodwin, Executive Director of Lazarus House, thanked the township trustees for their financial support. She introduced one of her staff members, Sue King, who prepares grant proposals for Lazarus House. Leanne reported that funds from their capital campaign enabled the renovation of their downstairs area into a day center for women and children and administration offices. She also stated that their board sold one of their properties to Lighthouse Recovery and kept another house that was renovated into two apartments for transitional housing needs. She also reported that last year 22% of their applicants were from Batavia and received services equal to \$343,000. Supervisor Tracy mentioned that he attends monthly meetings at Lazarus House with representatives from area social agencies. Supervisor West asked how many counselors were employed and Leanne explained that Lazarus House has case management staff with counseling services provided by other agencies. Supervisor Tracy report that the township contributed \$10,000 this year to Lazarus House.
  - Lieutenant Scott Smith, an officer and pastor from St. Charles (Tri-City) Salvation Army, outlined some of the services provided by the organization: referrals to other social agencies, after school programs, summer day camp programs, food pantry and fresh food distribution. Breakfast is also served on Tuesdays and Friday at the

St. Charles location. Lt. Smith reported that 10 children from Batavia attended the summer day camp last year and students from Louise White and H.C. Storm schools attend the afterschool program. In 2019 the Tri-City Salvation Army served 467 Batavia residents and 109 families received rent or utility payment assistance. Supervisor Tracy stated that Batavia Township provided \$7,500 to the Salvation Army last year.

- Adele Larsen, marketing director, and Micki Miller, Senior Services Associates Executor Director, thanked Batavia Township for financial support. The agency's case managers and staff serve Kane, Kendall and McHenry County residents providing assessment and caregiver assistance, social and exercise programs, and transportation assistance. Last year, 402 Batavia Township residents worked with case managers, 429 visited exercise and social programs, 297 received paperwork assistance and 25 people used protective services. Supervisor West asked for the agency location and Miller explained that they have 5 offices. The ones closest to Batavia are in Elgin and Aurora. She also reported that one of their services is to provide respite care for caregiving family members. Supervisor Tracy stated the township provided \$5,000 last year.
  - Jim Bone, representing Shelter Assistance, explained that his organization provides financial assistance to Batavia, Geneva, and St. Charles residents who need help with rent or mortgage payments. Applications are processed by the St. Charles Salvation Army and assistance referrals come from landlords and other local agencies. Last year 24 Batavia families received assistance totaling approximately \$9,500. Bone shared several letters his organization has received from grateful recipients. Supervisor Tracy reported that the township provided \$5,000 to Shelter Assistance last year. He also explained that many other townships provide their own social services programs. Since General Assistance provided directly by the township is often inadequate, township residents who request assistance are often referred to other agencies which Batavia township supports. The township funding of local agencies helps to support the needs of Batavia township residents.
5. **Checking of Bills:** The trustees then reviewed the bills for March 2020 to be paid from the Road and Bridge Fund, the General Assistance Fund and the Township General Fund and signed authorization documents required for payment of the bills.
  6. **Checking Bank Accounts:** The February 2020 bank statements were also reviewed and reconciled by the trustees verifying that there were funds present in all accounts to pay bills in March.

7. **Approval of Minutes:** The minutes for the February 11, 2020 Township Board meeting were presented for approval. A motion was made by Trustee Donat and seconded by Trustee West to approve the minutes as presented. Roll call: Ayes: Donat, Sharp, Tousana, West and Tracy. Nays: None. Motion carried.
8. **Approval of Bills:** A motion to approve the March bills for payment was made by Trustee Donat and seconded by Trustee West. Roll call: Ayes - Donat, West, Sharp, Tousana and Tracy. Nays: None. Motion carried.
9. **Assessor's Report:** Assessor Kavanaugh reported that her staff were continuing to review subdivision, new parcel, new construction, and building permit data to generate neighborhood spreadsheets that can be used for assessment valuation.
10. **Highway Commissioner's Report:** Supervisor Tracy reported that Township Road Commissioner Chris Long was recovering from recent surgery. The interview process for an open road crew position has begun.
11. **Approval of Budgets for 2020-21:** Under old business and following the budget hearing just held prior to tonight's meeting, Supervisor Tracy asked for approval of the proposed 2020-2021 budgets.
  - A motion to approve the Budget and Appropriation Ordinance for Batavia Township Ordinance Number B2020-2021 (to include the General Fund, Assessors Fund, General Assistance Fund and Mental Health 708 Fund) was made by Trustee Donat, seconded by Trustee West. Roll call: Ayes - Donat, West, Sharp, Tousana and Tracy. Nays: None. Motion carried.
  - A motion to approve the Budget and Appropriation Ordinance for Batavia Township Road District Ordinance Number RD2020-2021 (to include the General Road Fund and the Permanent Road Fund) was made by Trustee Donat, seconded by Trustee Sharp. Roll call: Ayes - Donat, Sharp, Tousana, West and Tracy. Nays: None. Motion carried.
12. **Statement of Economic Interest:** Supervisor Tracy reminded the trustees about the need to file the annual Statement of Economic Interest with the Kane County Clerk's office. The filing period is March 30 - May 1 and trustees will receive notification via e-mail.
13. **Consideration of Supplemental employee Benefit-Legal Shield/ID Shield:** Under new business, Supervisor Tracy reported that Legal Shield had revised their quotation and reduced the cost for a plan that offered legal services to township employees through a

payroll-deduction program. The plan offers both legal services and identity-theft protection to employees who enroll. There is no cost to the township for this plan. Tracy reported that he reviewed similar plans offered through other companies and determined that the pricing for Legal Shield was the best value. A motion was made by Trustee Sharp, seconded by Trustee West, to offer the Legal Shield plan to employees. Roll call: Ayes - Sharp, West, Donat, Tousana and Tracy. Nays: None. Motion carried.

**14. Resolution Supporting Extension of Washington-Wilson Tax Increment Finance District:**

Supervisor Tracy presented a request received from Laura Newman, Batavia City Administrator, asking for support for a resolution “to extend the life of Washington Wilson TIF to 35 years as permitted by the TIF Act” (specifically 65 ILCS 5/11-74.4-1). The purpose of the extension is to provide funds to develop the property at the corner of Wilson St. and Route 25 as the proposed development requires additional city funding. The current timeframe for this TIF is 23 years. After discussion, a motion to support the resolution was not made as the trustees decided they did not have enough information to support or reject the resolution at this time. Supervisor Tracy said that he would invite a representative from the City of Batavia to attend the next township meeting to answer questions.

**15. Establish Agenda for Annual Town Meeting:** Supervisor Tracy asked the trustees to review the proposed agenda for the annual town meeting to be held Tuesday, April 14, 2020 at 7:30 p.m. He reported that there were no requests from the public to place an item on the agenda. The next regular meeting will also be held on April 14 at 7:00 p.m. and will adjourn for the annual meeting at 7:30, then reconvene after the town meeting. A motion to accept the agenda for the upcoming town meeting was made by Trustee West, seconded by Trustee Tousana. Roll call: Ayes - West, Donat, Sharp, Tousana and Tracy. Nays: None. Motion carried.

**Public Participation:** None

**Trustee Reports:** None

**Adjournment:** Trustee West moved to adjourn the meeting and the motion was seconded by Trustee Donat. Voice vote: Ayes: 5 Nays: none. Motion carried. The meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

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Penelope L. Tracy, Batavia Township Clerk