

# BATAVIA TOWNSHIP

131 Flinn Dr., Ste. B

Batavia, IL 60510

Telephone: 630-879-1392 Fax: 630-879-1411

James R. Anderson, Supervisor  
Christopher R. Long, Highway Commissioner  
Tammy Kavanaugh, Assessor  
Susan J. Fricano, Clerk

**Trustees:**  
Ronney Gilkerson  
Brian Singer  
Leigh Tracy  
John West

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## **Board of Trustees Monthly Meeting**

**January 8, 2013**

**7:00pm**

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from December 2012
- VI. Approval of Accounts from December 2012
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Neighbors
- X. New Business:
  - A. Tentative Budgets
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of Next Meeting - February 12, 2013 at 7pm.
- XV. Adjournment

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## **Board of Trustees Monthly Meeting**

**February 12, 2013**

**7:00pm**

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from January 2013
- VI. Approval of Accounts from January 2013
- VII. Parks Foundation Presentation
- VIII. Assessor's Report
- IX. Road Commissioner's Report
- X. Old Business:
  - A. Neighbors Magazine
- XI. New Business:
  - A. Funds Transfer
  - B. Voter Registration – March 12th
  - C. Tentative Budget Presentation
- XII. Public Participation
- XIII. Trustee Report
- XIV. Other Business
- XV. Time and Date of next meeting: March 12, 2013
- XVI. Adjournment

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## **Board of Trustees Monthly Meeting**

**March 12, 2013**

**7:00pm**

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from February 2013
- VI. Approval of Accounts from February 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Budgets
  - B. Voter Registration
- X. New Business:
  - A. April Meeting Dates
  - B. Annual Meeting Agenda
  - C. Township Topics Day – Springfield Tuesday May 2, 2013
  - D. Upcoming Elections
  - E. Transfer of Funds
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: April 9, 2013
- XV. Adjournment

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## **Board of Trustees Monthly Meeting**

**April 16, 2013**

**Budget Hearing 6:45pm**

**7:00pm**

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from March 2013
- VI. Approval of Accounts from March 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Neighbors Magazine
- X. New Business:
  - A. 709 Board
  - B. Election – Newly Elected Officials
  - C. Township Topics Day – Springfield Tuesday May 2, 2013
  - D. Transfer of Funds
  - E. Annual Financial Report
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: May 14, 2013 at 7pm
- XV. Adjournment

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## ANNUAL TOWN MEETING AGENDA

Tuesday April 16, 2013 7:30 PM

1. Clerk calls meeting to order
2. Pledge of Allegiance
3. Election of moderator
  - a. Moderator's oath of office
4. Set Moderator's salary
5. Approval of minutes of Annual Town Meeting of April 10, 2012
6. Announcement of next year's Annual Town Meeting
  - a. Tuesday April 8, 2014
  - b. Set time for Annual Town Meeting
7. Supervisor's Annual Report
8. Road Commissioner's Annual Report
9. Declaration of Surplus Property
10. Discussions by electors
11. Adjournment

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## Board of Trustees Monthly Meeting

May 14, 2013

7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from April 2013
- VI. Approval of Accounts from April 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Neighbors Magazine
  - B. 708 Board
- X. New Business:
  - A. Oaths of Office
  - B. Consumer Price Index
  - C. Recognition
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: June 11, 2013 at 7pm
- XV. Adjournment

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## Board of Trustees Monthly Meeting

June 11, 2013

7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from May 2013
- VI. Approval of Accounts from May 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. 708 Board and Appointments
  - B. River Walk Volunteers
  - C. Neighbors Magazine
- X. New Business:
  - A. Kane County Guide to Community Services Sponsorship
  - B. Ride in Kane
  - C. Website
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: July 9, 2013 at 7pm
- XV. Adjournment

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## Board of Trustees Monthly Meeting

July 9, 2013

7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from June 2013
- VI. Approval of Accounts from June 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. River Walk Volunteers
  - B. Neighbors Magazine
- X. New Business:
  - A. Special Meeting June 27th
  - B. Deputy Clerk
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: August 13, 2013 at 7pm
- XV. Adjournment



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## Board of Trustees Monthly Meeting

August 13, 2013

7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from July 2013
- VI. Approval of Accounts from July 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Storage Building
- X. New Business:
  - A. Assessor's Salary Correction
  - B. Social Service Agencies
  - C. Annual Education Conference
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: September 10, 2013 at 7pm
- XV. Adjournment

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## Board of Trustees Monthly Meeting

September 10, 2013

7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from August 2013
- VI. Approval of Accounts from August 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - B. Annual Education Conference November 10-12
  - A. Assessors Salary Correction
- X. New Business:
  - D. TOKC Meeting – Wednesday September 25<sup>th</sup> at 7pm. County Extension on Randall Rd.
  - E. 2014 Legislative Survey
  - A. TOKC Annual Dinner Meeting – Wednesday October 16<sup>th</sup>, Lincoln Inn Batavia 6pm.
  - B. Ride in Kane – Fare increase.
  - C. Laws and Duties Handbook
  - D. RTA - Ventra
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: October 8, 2013 at 7pm

XV. Adjournment

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### Board of Trustees Monthly Meeting October 8, 2013 7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from September 2013
- VI. Approval of Accounts from September 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. TOKC Annual dinner meeting, Wednesday October 16<sup>th</sup> at Lincoln Inn, 6pm.
  - B. Annual Education Conference November 10<sup>th</sup>-12<sup>th</sup> in Springfield, IL.
- X. New Business:
  - A. Fund Transfer
  - B. Preliminary 2014-15 Tax Levy
  - C. Set the November meeting date.
  - D. Bill Authorization.
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: TBA

XV. Adjournment

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### Board of Trustees Monthly Meeting Tuesday November 19, 2013 7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from October 2013
- VI. Approval of Accounts from October 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Tentative Tax Levies
- X. New Business:
  - A. Mayor's Breakfast
  - B. Bill Checking
  - C. Conference Reports
  - D. Tentative Tax Levies
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: Tuesday December 10, 2013

XV. Adjournment

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### Board of Trustees Monthly Meeting

Tuesday December 10, 2013

7:00pm

- I. Pledge
- II. Call to Order
- III. Roll Call
- IV. Checking of Bills and Checks
- V. Approval of Minutes from November 2013
- VI. Approval of Accounts from November 2013
- VII. Assessor's Report
- VIII. Road Commissioner's Report
- IX. Old Business:
  - A. Passage of Tax Levies
- X. New Business:
  - A. Transfer of funds (R&B)
  - B. Website
- XI. Public Participation
- XII. Trustee Report
- XIII. Other Business
- XIV. Time and Date of next meeting: Tuesday January 14, 2014
- XV. Adjournment