

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the January 11, 2011 regular meeting of the Board of Trustees of Batavia Township.

Call to Order:

Supervisor Anderson called the meeting to order at 7:00 p.m.

Road Commissioner Christopher Long led the pledge.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh; Township Clerk Sue Fricano.

Others Present: Bob Chalberg, Township Accountant.

Residents: Howard Katz; Cub Scout Den #1, Den Leader: Sheryl Piro; Cub Scouts: Colin Callahan, Ryan Dziatkowiec, Evan Holden, Nathan Marquardt, Michael Neff, Nicholas Piro, Matt Piwowarczyk, Andrew Singer, Kevin Sliczniak.

Checking of Bills and Checks for December 2010

Minutes: Trustee West moved to approve the minutes of the December 2010 regular meeting, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from December 2010; Trustee Gilkerson seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported nothing new going on in the Assessor's office right now. It is a quiet time, but a time for her office to start gathering data for the next assessments. Assessor Kavanaugh planned to talk about exemptions, but since BATV had not made it to the meeting she will wait until the next meeting so it can be aired for the community.

Road Commissioner's Report: Commissioner Long reported nothing new. His department is busy with snow removal. Trustee Gilkerson asked Commissioner Long to talk about snow removal to the visiting boy scout troop. Commissioner Long explained how everything is programmed right into the vehicle. He can tell the road and air temperature and this information helps him to set the truck for salt distribution. They must take into account these and other factors when setting the trucks for salt distribution. Enough to do the job, but not too much, they

want to prevent waste. The snow trucks give them a lot of information which they can download to view on the computer. For example, the truck will download a map of the roads that have been ploughed. The technology is quite impressive.

One of the scouts inquired as to why the cul de sacs are never ploughed at the same time. Trustee West explained that the big trucks do not fit in the cul de sac and so they have to be done by the smaller plows. They wait until the storm has finished before they do cul de sacs because they take a long time to plough, about 15-20 minutes.

Old Business: none to report.

New Business:

- A. Introduction of Scouts – Trustee Singer:** Trustee Singer introduced his son's troop, den 1 with their leader Sheryl Piro. The boys came to the meeting to learn about the township and what it does and in doing so they will earn their citizenship badge.
- B. Senior Real Estate Tax Deferral:** Supervisor Anderson decided to table this until next month when BATV will video the meeting.
- C. Road and Bridge Fund Transfer:** Supervisor Anderson advised the board of a transfer of funds, \$3,000 will go from Capital Outlay Roads to Fuel/Oil & Lubricants and \$5,000 will be transferred from Capital Outlay Roads to Vehicle and Equipment Maintenance. They try to plan for this but sometimes they come up short and funds have to be transferred.
- D. Township Officials of Kane County Meeting – Wednesday January 19th at the Kane County Jail, 37W755 Il Route 38 at 7pm –** Supervisor Anderson reported that there will be a presentation on Grant writing, Grants – 101 by Suzanne Fahnestock, Grant Writer for the Village of Maple Park. Following this presentation Sheriff Patrick Perez will take those who are interested on a tour of the jail.

Trustee Reports

Trustee West was concerned about the light still being out outside the building at the entrance. He will speak to the appropriate person about this and see if he cannot get it corrected.

Trustee Gilkerson brought in some samples of the toys the Fox Valley Woodworkers Club make for the access toy drive. They were beautifully crafted toys for children of all ages to enjoy. A pushing duck, hippo that opens its mouth as you push it, portable homework tray, tic tac toe game, spinning top and race cars that really goTrustee Gilkerson surprised the boy scout troop with a race car for each boy.

Trustee Tracy spoke of his ongoing concern about the website. He felt that Layla Beth and Clerk Fricano will ensure all minutes and agendas are posted on the website and signed by both Clerk Fricano and another member of the board. Clerk Fricano assured him that this would be done. Trustee Tracy also wanted to comment on the scholarship section of the Township Perspective and is going to contact the high school to make sure they are aware of these scholarships. The deadline to apply is March 1, 2011.

Trustee West and Trustee Tracy also wanted to talk about public participation and our need to adopt some guidelines for the Township meetings. Supervisor Anderson advised them this would be on the next agenda for discussion.

Other Business:

Tickets to a spaghetti dinner to benefit the Fox Valley Children's Chorus are available through Assessor Kavanaugh. The event will take place at Emmanuel Lutheran February 18th from 5:00 – 7:30pm. Tickets are \$10 for adults and \$5 for children.

Trustee Tracy provided a flyer for the 42nd annual Batavia Brotherhood Banquet to be held at Holy Cross Catholic Church on February 15th at 6:30pm. A donation of \$15 is suggested and the guest speaker will be Gary Moore.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Gilkerson and unanimously approved, the Board Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the February 8, 2011 regular meeting of the Board of Trustees of Batavia Township.

Call to Order:

Supervisor Anderson called the meeting to order at 7:00 p.m.

Road Commissioner Christopher Long led the pledge.

Roll Call: Present: Supervisor James Anderson; Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh; Township Clerk Sue Fricano.

Others Present: Bob Chalberg, Township Accountant.

Residents: Howard Katz, Paul Nepermann

Absent: Trustees Ron Gilkerson

Checking of Bills and Checks for January 2011

Minutes: Trustee Tracy moved to approve the minutes of the January 2011 regular meeting, seconded by Trustee West. Roll-call vote was taken.

Ayes: Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from January 2011; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported that the assessor's office is preparing for the 2011 Quadrennial Re-assessment year. This is done for the county. The county board reviews changes that have been made to assessments as a result of re-assessments and appeals and puts the changes in place and informs the assessor's offices in the different townships. For information on the 2011 Annual Instruction Assembly for Kane County Township Assessors go to the following link, <http://www.co.kane.il.us/SOA/Presentations/2011Instructional.pdf>.

Assessor Kavanaugh proceed to go over agenda item B. under New Business regarding Senior Real Estate Tax Deferral. She explained four different tax exemptions.

1. The Senior Tax Deferral Program: this program allows seniors to defer their taxes until they are deceased. In order to be eligible for this program individuals must be 65 years of age or older, have a yearly income of no more than \$50,000 and have lived in the property for more than 3 years. If the property sells before the individual is deceased

than the taxes must be paid at that time. This exemption must be applied for every year. More information and the forms for application can be obtained by calling the county at 630.208.3818 or going to their website at co.kane.il.us/soa.

2. **The General Homestead Exemption:** this is a onetime exemption that most people get when they purchase their home. It is for \$6,000.00 off the assessed value of your home. During the closing most people sign the documents for this exemption. You must reside in your home to receive this exemption and all residents should check to make sure they have received this exemption. Assessor Kavanaugh estimates on a home valued at approximately \$225,000 would have a \$400/year savings, which adds up over time.
3. **Senior Citizen Homestead Exemption:** to receive this exemption you must be 65 years of age or older, reside in the home and it must be applied for every year. It allows for \$4,000.00 off the assessed value.
4. **Senior Freeze Exemption:** freezes the assessment not the taxes. To receive this exemption you must have resided in the home for 2 years, have an income under \$50,000/year, be 65 years of age and older and you must apply for this exemption every year.

For more information on these and other exemptions you can visit the Kane County website at <http://www.co.kane.il.us/soa/QuickGuide.htm> or contact them by phone at (630) 208-3818.

Road Commissioner's Report: Commissioner Long reported on the recent snow storm. He reported it was as good as a snow storm gets, it came in later at night, lots of snow and didn't stop blowing in the morning. The township trucks stayed out until 9pm that night and then white outs made it impossible to continue, but they were back in business at 5am. The road department spent a total of \$6,400 on the storm. They did hire out two machines to help them with the clearing of drifting snow. Commissioner Long then handed out the reports he receives from the snow removal and salt trucks. The trucks provide him with all kinds of information from where the trucks are, to the speed they are going, to the amount of salt being spread, the technology is so advanced it makes snow removal one step easier and is a great management tool.

Old Business: none to report.

New Business:

- E. Discussion of Public Participation at Board Meetings:** Supervisor Anderson handed out a sheet outlining some issues to consider when making the guidelines around public participation at board meetings. He advised board members to look at an article from last month's perspective magazine specifically on this issue. Supervisor Anderson acknowledged a visitor, resident Paul Nepermann, and inquired if he had any issues to be brought up to the board. Mr. Nepermann simply said he was there out of general interest. Trustee Tracy pointed out that at some point we will need to adopt some guidelines around public participation. There was some discussion around the points on Supervisor Anderson's hand out and Supervisor Anderson is going to put together a formal sheet of guidelines to be followed for discussion and possible approval at the next meeting. Some ideas discussed were to have the Public Comment/Participation put on the Agenda after

the Road Commissioners report. To allow a maximum of 5 minutes for them to address the board. If there are more than one or two individuals getting up and discussing the same issue Supervisor Anderson has the right address the group and ask if there is anyone with any new information they would like to present that has not already been presented. If action is required on an issue, the issue must be put on the agenda for the next meeting for passing or further discussion.

F. Senior Real Estate Tax Deferral: Assessor Kavanaugh addressed the issue during the assessors report.

G. Preliminary Budget: Supervisor Anderson advised the board that the preliminary budgets would be available for review by the next meeting and then they will be passed at the annual meeting in April.

H. Township Topics Day: Wednesday April 6th at the Hilton in Springfield will be the location of the township topics day in which individuals can meet with state legislative representatives to discuss issues of concern involving townships. Supervisor Anderson advised anyone interested in going to let him know.

I. Gala on the Fox: Clerk Fricano advised the board of the upcoming Gala on the Fox a community wide event to help promote and support our downtown. The event will take place at the Lincoln Inn on March 5th at 5:30pm. Tickets are available by calling the Batavia MainStreet office at 630.761.3528 or online at www.downtownbatavia.com. Last year the gala was host to over 225 guests, this year the gala hopes to attract even more local supporters with a live band. Get out with friends and enjoy a fun filled evening at the Gala on the Fox.

Trustee Reports

Trustee Tracy reported that he contacted the Batavia High School to inform them about the Township Scholarship Programs that were available and they were not aware of them. Trustee Tracy also reminded people of the upcoming Annual Township Meeting on April 12, 2011 and the deadline to have something put on the agenda is March 1, 2011.

Trustee West commented on the senior exemptions and encouraged people to help any unaware senior citizens.

Other Business: Resident and 708 board member Howard Katz reported on the 708 board meeting from Thursday February 3, 2011. The board met and discussed funding situation and the desperate need to meet the funding for all programs. Presently, agencies like Gateway are scrambling to keep high risk clients in a facility. Supervisor Anderson explained that there was a tax voted in called the 708 tax 40 years ago and it was an attempt by the tax payer to help fund mental health services in their community. The tax generates approximately \$307,000.00.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the March 8, 2011 regular meeting of the Board of Trustees of Batavia Township.

Call to Order:

Supervisor Anderson called the meeting to order at 7:00 p.m.

Road Commissioner Christopher Long led the pledge.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Township Clerk Sue Fricano.

Others Present: Bob Chalberg, Township Accountant.

Residents: Howard Katz

Absent: Assessor Tammy Kavanaugh, Van Larson, Township Attorney.

Checking of Bills and Checks for February 2011

Minutes: Trustee Tracy moved to approve the minutes of the February 2011 regular meeting, seconded by Trustee Gilkerson. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from February 2011; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was not in attendance, but Supervisor Anderson reported that the Assessor's office is caught up with everything and beginning to work on the re-assessment process. Supervisor Anderson reported there will probably be a decrease in assessments, but they are averaged over 3 years so there probably will not be a huge drop in taxes.

Road Commissioner's Report: Commissioner Long reported that things are quiet and they are thankful for that.

Old Business:

- A. Township Topics Day – a reminder from Supervisor Anderson that Townships Topics Day will be held at the Hilton in Springfield on April 6th at noon. Anyone interested in going should let him know as soon as possible.
- B. Public Participation at Township Meetings – Supervisor Anderson said that this topic will be tabled until next month because Van Larson, the Township Attorney could not be at the meeting tonight.
- C. Preliminary Budgets – Supervisor Anderson had preliminary budgets ready for review. Please look them over and come to the next meeting with any questions.

New Business:

- J. **Kane County Meeting** - Supervisor Anderson reported on the upcoming meeting on Wednesday March 16th at 7pm. There will be a tour of the County Division of Transportation which is located at 41W011 Burlington Rd. in St. Charles. Corner of Burlington and Empire in St. Charles. Supervisor Anderson reported the Jail tour was very interesting.
- K. **Funds Transfer:** Supervisor Anderson reported a funds transfer of \$3,000.00 from Capital Outlay to Equipment and Equipment Maintenance.
- L. **April Meetings:** April 12, 2011. Supervisor Anderson outlined the timeline for the upcoming April meetings:

6:45pm – Budget Hearing

7:00pm – April Monthly Meeting

8:00pm – Annual Meeting

Trustee Reports:

Trustee West invited the public to the Annual Meeting and informed the Township board of the new offices for BATV. They will still be located in the High School, but are being moved to the new wing. They hope to be fully in their new location by the end of the spring break.

Trustee Singer commented on an article in the Township Perspective. The article was by Brian Smith and spoke of Civil War and Civil Wars within Township government. He stated that he thought the Batavia Township got along very well and everyone was very respectful to one another. Commissioner Long commented on how the Board and the Highway Commission are different entities and in many Townships there battles between the two, he is happy that we all get along.

Trustee Gilkerson commented on the recent snow storm, his drive to Florida and how other states like Georgia completely shut down when snow or ice hit. We should not take what we have for granted and be thankful for those that take care of our roads and keep them clear.

Trustee Tracy reminded everyone to get out and vote in the upcoming consolidated election on April 5th. Early voting begins March 14-31. A sample ballot and where to vote can be found at www.kanecountyelection.org.

Other Business: Supervisor Anderson reminded everyone about the 50 Men that Cook fundraiser for the Suicide Prevention Center. It will take place on March 19th at the Lincoln Inn. Tickets are \$50 or \$60 at the door.

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee West and unanimously approved, the Board Meeting adjourned at 7:34 p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the April 12, 2011 regular meeting of the Board of Trustees of Batavia Township.

Call to Order:

Supervisor Anderson called to order the Budget Hearings at 6:45pm.

Roll Call: Present: Supervisor James Anderson; Trustees: Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh; Township Clerk Sue Fricano.

Others Present: Bob Chalberg, Township Accountant; Van Larson, Township Attorney; Layla Beth, Township Office Manager.

Residents: Howard Katz

Trustee Tracy wanted to comment on the Mosquito Program and wanted to have it re-evaluated through the year ...is it a wise expenditure?

Supervisor Anderson asked for approval of the Budget for the General Fund. Trustee Gilkerson moved to approve the Budget, seconded by Trustee Tracy. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None.

Motion Passed.

Supervisor Anderson asked for approval of the Budget for the General Road Fund. He noted that the beginning balance 2010 should read 2011. Trustee Singer moved to approve the Budget, seconded by Trustee West. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None.

Motion Passed.

The Budget Hearings adjourned at 6:51pm.

Supervisor Anderson called the regular meeting to order at 7:00 p.m.

Checking of Bills and Checks for March 2011

Minutes: Trustee Tracy moved to approve the minutes of the March 2011 regular meeting, seconded by Trustee Gilkerson. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from March 2011; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported that the Assessor's office is busy compiling data and generating neighborhood reports for re-assessments. They are hoping to start re-assessments next week and hope to be completed by late August. Assessor Kavanaugh encouraged residents to call the township office and speak with her or another staff member before going to the county and filing an appeal. Supervisor Anderson asked Assessor Kavanaugh to comment on the assessment process in order to help avoid any confusion. Assessor Kavanaugh explained that assessments are based on the past three years, using housing sales from 2008, 2009 and 2010. They are **not** based on the current market.

Road Commissioner's Report: Commissioner Long reported they are in a transition period into spring. This week began leaf pick up and will continue for the next 2-3 weeks. Next week they will begin brush pick up. Commissioner Long noted there is a change this year to brush pick up and every township resident should have received a green notice regarding the changes, if they did not they can contact the Township office regarding the changes, or pick up a green information sheet at the township office located at 131 Flinn St., Suite B, 630.879.1392. Basically, the guidelines for pick up are that brush must be in bundles no longer than 6ft and have a diameter no more than 6 inches, weigh no more than 50lbs and be no bigger than an arm full tied with string or twine. Piles must not contain any yard waste. The Batavia Township is the only Township that picks up weekly.

Old Business:

- A. Annual Town Meeting 8:00pm Tonight** – Supervisor Anderson noted that the Annual Town meeting will be held tonight after the regular monthly meeting.
- B. Public Participation at Meetings** – Trustee Gilkerson commented on a seminar he attended on this topic. At the seminar they put forth the idea that people should have to call ahead to speak at the meetings and should be given anywhere from 3-5 minutes to speak. There was discussion about when to have the public participation, how long, what about repetition of discussion by the public and how to cut the discussion off and if the public should be required to notify the Township before the meeting of their interest to speak. Township Attorney, Van Larson, commented that ultimately the Supervisor leads the meeting and can direct the discussion. He also commented that having the public phone in to participate would become very difficult and hard to organize. It is open public participation, the supervisor can direct the discussion if it is becoming repetitious, and if something comes up that needs to be voted on, it will be placed on the agenda for the next meeting. This will give everyone time to review the discussion/item up for vote. Trustee West suggested we put public participation in after the Trustee Report on the agenda. Trustee Singer agreed as this will give the public the opportunity to listen to the meeting and make any comments. There was some consensus that public participation at the meetings would not require a phone call to the Township to speak. The public

participation would go on the agenda after the Trustee Report, the public would be given from 3-5 minutes to speak and it will be up to the Supervisor to direct the discussion and cut off the discussion because of repetition. Any discussion/item that required a vote would be added to the next month's agenda.

- C. Kane County Meeting March 16, 2011** – Supervisor Anderson commented that the meeting had a nice presentation and the tour of the Highway Department was very eye opening with their limited space to park all their vehicles. Supervisor Anderson was impressed with cleanliness and organization of the Department.

New Business:

- A. Passages of Budgets** - the budgets were passed at the Budget hearings held at 6:45pm before the regular monthly meeting this evening.

B. Road and Bridge Transfers:

- \$1,400 from Miscellaneous to Fuel, Oil and Lubricants
- \$2,400 from Miscellaneous to Vehicle Maintenance

- C. INC Board Open House** – Supervisor Anderson advised that the deadline for RSVP was April 8th but if you call in the morning you can probably still attend, he encouraged the board to attend.

- D. Neighbors of Batavia Magazine** – Trustee Tracy has meet with other organizations represented in the Neighbor Magazine (Batavia Chamber of Commerce) and has spoken with the editor Tim Sullivan about the Township being represented in the magazine again. Supervisor Anderson stated that the Township purchase space in the magazine only once when they moved to this location from the City of Batavia building, so the public

would be aware of the new location. Trustee Tracy had pricing for different set ups, whether the Township would want to be in all 6 yearly issues or just a couple and have one or two pages. The Township could dictate what they wanted and how often they wanted to be in the magazine. There was discussion about the cost and effectiveness of reaching all the township residents. There was also discussion around what would be highlighted in articles, who would write the articles and who would be responsible for the content published. Trustee Tracy volunteered to be the responsible party if it is something the Township decided to do. The idea was left for the board to contemplate, further discussion will take place at the next monthly board meeting.

- E. Mental Health Seminar** - Trustee Gilkerson attended this seminar as a member of the INC Board. He wanted to speak about the seminar at the board meeting to highlight the mental health situation and emphasize the need for more funding to support those with mental health conditions. Trustee Gilkerson highlighted the fact that mental illness is often seen as a back seat issue. He gave an example from the Sheriff's Association, who was downtown at the same time, appealing to the State Legislators about an increased need for more funding for mental illness in the jails. The jails are filled with individuals who have some kind of mental illness. These individuals are generally isolated from the regular jail population because they are picked on by others. They are isolated with no medication or therapy. They are a burden on the penal system and more funding is need to better deal with this situation. Trustee Gilkerson stated their needs to be some

emphasis on bringing mental illness to the front seat and realizing the importance of helping those in need. Supervisor Anderson agreed and commented that we need to address and know the issues that are out there right now.

- F. Identity Protection Policy** – Supervisor Anderson advised that everyone should have received a copy of the policy and any questions regarding the policy can be addressed at the next meeting. The Township Attorney, Van Larson, commented quickly to the group on need to use only part of the Social Insurance number on documents for protection, but further discussion will take place at the next meeting, this item will be placed back on the agenda.

At this point the meeting was recessed to begin the Annual Meeting on time. Upon a motion made by Trustee Tracy and seconded by Trustee Singer the regular meeting was recessed until after the Annual Meeting when it will reconvene. Roll-Call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson

Nays: None

Motion Passed.

At 8:10pm, after the Annual Meeting the regular meeting reconvened. Upon a motion made by Trustee West and seconded by Trustee Gilkerson the regular meeting was reconvened. Roll-Call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson

Nays: None

Motion Passed.

- G. Emergency Assistance Program:** Supervisor Anderson and Layla Beth, Township Office Manager, spoke on the need to reinstate the emergency assistance program. They are seeing many more cases where people are falling through the cracks because they are not eligible through us under the General Welfare program, they do not meet State requirements and/or other agencies requirements and they literally need emergency assistance. The Township did away with the EAP because they were seeing the same transients come in each month to the day of their eligibility and get assistance. However, because of the current economic situation there seems to be an increasing need to help those that do not meet state requirements and cannot wait to be approved by other agencies. Layla Beth has ordered an EAP manual from TOI (Township Officials of Illinois) to help guide them in setting up some guidelines to run the program. Supervisor Anderson advised the board that the Township does not need permission to do this but they want to keep everyone informed of what is going on at the Township and the services available. Trustee West commented on an increase the City is seeing in those unable to pay their utility bills. Trustee Singer just wanted to make sure those in serious need are being assisted and there is no abuse of the system.

Trustee Reports:

Trustee West reported BATV offices were moved over spring break into their temporary location at the High School and they hope to be in the new offices soon.

Trustee Tracy commented on the need to update the website as soon as possible. He also commented on the recent election and the poor voter turn out. Trustee West encouraged residents to get out and vote. Trustee Tracy reported that the Forest Preserve issue had a positive outcome.

Other Business: None report.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Gilkerson and unanimously approved, the Board Meeting adjourned at 8:30p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Batavia Township Annual Minutes for April 12, 2011.

Call to Order:

The Annual Town Meeting of Batavia Township was called to order at 8:00pm by Clerk Fricano. Leigh Tracy led the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees: Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Assessor Tammy Kavanaugh; Road Commissioner Christopher Long; Township Clerk Sue Fricano.

Others Present: Van Larson, Township Attorney; Layla Beth, Township Office Manager; Bob Chalberg, Township Accountant. Residents: Howard Katz.

Moderator: Howard Katz was nominated by Leigh Tracy as moderator, there were no other nominations. Upon a motion made by Leigh Tracy and seconded by Ron Gilkerson, a voice vote was taken and with no nays, the motion was passed. Mr. Katz was then sworn in by Clerk Fricano.

Moderator Salary: Upon a motion made by Ron Gilkerson, taking into consideration the tough economic times, the moderator's salary should be set at last year's amount of \$49.99. This was seconded by Brian Singer, a voice vote was taken and with no nays, the motion was passed.

Minutes: Brian Singer moved to approve the minutes of the April 13, 2010 Annual Town Meeting, seconded by John West. The motion was passed via voice vote.

Next Meeting: Mr. Katz noted that the next Annual Town Meeting will be held on Tuesday April 10, 2012 and the time shall remain set at 8pm.

Supervisor's Annual Report: Clerk Fricano read the following Township summary.

General Town Fund

Beginning Balance April 1, 2010	\$	295,677.13
Revenues for FY 2010-11		988,984.66
Less Disbursements for FY 2010-11		<u>852,458.90</u>
Ending Balance March 31, 2011		432,202.89

General Assistance Fund

Beginning Balance April 1, 2010	\$	71,809.23
Revenues for FY 2010-11		1,448.13
Less Disbursements for FY 2010-11		<u>24,176.25</u>
Ending Balance March 31, 2011		49,081.11

Road Commissioner's Annual Report:

Road Fund

Beginning Balance April 1, 2010	\$	317,402.40
Revenues for FY2010-11		498,180.05
Less Disbursements for FY 2010-11		<u>556,386.22</u>
Ending Balance March 31, 2011		259,196.23

Declaration of Surplus Property: A 20-ton trailer was declared for surplus property by Road Commissioner Chris Long. Supervisor Anderson declared all or any office equipment that might need to be replaced as surplus property.

Discussion by Electors: None.

Adjournment: Upon a motion made by Leigh Tracy, seconded by Ron Gilkerson and unanimously approved, the Annual Town Meeting adjourned at 8:09 pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Howard Katz, Moderator

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the May 10, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Trustee Singer led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Township Clerk Sue Fricano.

Others Present: Van Larson, Township Attorney.

Residents: Howard Katz

Absent: Assessor Tammy Kavanaugh.

Checking of Bills and Checks for April 2011

Minutes: Trustee Gilkerson moved to approve the minutes of the April 2011 regular meeting, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from April 2011; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was absent and Supervisor Anderson reported that the assessor's office is especially busy at this time of year.

Road Commissioner's Report: Commissioner Long had nothing new to report. Trustee West commented to Commissioner Long that he had received some feedback about the new brush pick up guidelines. Some of the feedback was not positive. Supervisor Anderson commented that the township does not have to do brush pick up at all and that we are the only township that does brush pick up.

Old Business:

- D. Neighbors Publication** – Trustee Tracy was interested to hear comments on whether we should purchase space in the Neighbors publication or not? Trustee Gilkerson stated he had given the topic a lot of consideration but felt he was not convinced that it would be a worthwhile expenditure. Especially because it does not reach everyone in the township.

Supervisor Anderson felt the need was not there. We do not have the programs many townships provide and only have the assessor's office and the highway department. Trustee Tracy just thought it would be a good vehicle for allowing people to see what the township does and the services provided. Commissioner Long did not feel the highway department would have any use for the publication. Trustee Singer understood Trustee Tracy's desire to inform Batavia about their township. The topic was left open for another month and will be revisited next month.

- E. Public Participation at Meetings** – With the assistance of Supervisor Anderson, Van Larson, Township Attorney put together an ordinance outlining the guidelines for public participation at the Township meetings. A couple of things to highlight are that the public participation will take place after the Trustee reports. The public will be given 3 minutes to speak and any discussion beyond that can be put in writing and submitted to the Township office for review. The ordinance addresses video and audiotaping of the meetings and some other issues. Please see Ordinance 11-10-5 for further reference.
- F. Emergency Assistance** – Supervisor Anderson reported that emergency assistance is now available and has been used twice for a total of \$357.00. Emergency assistance is available once a year for a maximum of around \$250.00/incident and \$15,000/year.
- G. Identity Protection Policy:** Supervisor Anderson had a document typed up however Van Larson, Township Attorney wanted to present something more formal for next month in the form of an ordinance. Upon a motion made by John West to approve tabling the topic for next month, seconded by Trustee Gilkerson. Roll call vote was taken.
Ayes: Gilkerson, Singer, Tracy, West, Anderson.
Nays: None
Motion passed.
- H. Inc. Board Open House:** Trustee Gilkerson, Supervisor Anderson and Howard Katz attended the open house where over 120 were in attendance. Trustee Gilkerson commented on the event being like 'old home week' for him as he saw many of his past students. Overall, the open house to mark the 40th anniversary of the Inc. Board and the passing legislation was a huge success.

New Business:

- E. Transfer of Funds** - Supervisor Anderson reported there would be a transfer of funds, \$10,000 from medical services and \$5,000.00 from shelter to emergency assistance.
- F. RSVP:** Supervisor Anderson received a thank you from RSVP for the funds from the township to help supplement their prescription assistance program for seniors. They invited anyone from the township who might be interested to attend their board meetings held on the second Monday of the month at 9:30am, Bethany Lutheran Church.
- G. Education Conference – June 23rd in Lisle** – Supervisor Anderson passed around a registration form for all those interested in attending.
- H. County Meeting – Brewster Creek Forest Preserve – May 18th, 7pm, Rte 25, St. Charles, IL** – Supervisor Anderson announced the meeting and stated that there would be a discussion on taxes for anyone who was interested.

Trustee Reports:

Trustee Tracy commented on the completion of the minutes and the agendas to the website. Supervisor Anderson stated if anyone was interested in seeing the minutes from the meetings in the 1800's the Depot Museum houses those minutes. Trustee Gilkerson stated he volunteered at the Depot Museum and commented on their upcoming addition.

Trustee Singer wanted to confirm he could help promote a community wide event at the next meeting.

Other Business: None reported.

Adjournment: Upon a motion made by Trustee Singer, seconded by Trustee Gilkerson and unanimously approved, the Board Meeting adjourned at 8:00p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the June 14, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Supervisor Anderson led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh; Township Clerk Sue Fricano.
Others Present: Van Larson, Township Attorney.

Checking of Bills and Checks for June 2011

Minutes: Trustee Tracy moved to approve the minutes of the May 2011 regular meeting, seconded by Trustee Gilkerson. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from May 2011; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh stated that her office is busy working on assessments and they hope to have them finished by mid to late August. She asked that people check the website or call in August to see the assessment. Assessor Kavanaugh would like the public to call the assessor's office first before filing an appeal with the County. Most of the time problems or questions can be handled and resolved by the assessor's office and an appeal can be avoided.

Road Commissioner's Report: Commissioner Long had nothing new to report.

Old Business:

- I. **Education Conference June 23rd in Lisle** – Supervisor Anderson reminded everyone of the conference coming up next week.
- II. **Neighbors Publication** – Trustee Tracy made a motion to use the Neighbor Publication three times in the coming year. The cost would be \$1050.00/issue for 2 pages, total cost \$3,150.00. The three proposed publications would be the September/October, January/February, May/June issues. The North Aurora

addresses that are within the township but do not receive the Neighbor publication could be included using information from the assessor's office. Trustee Tracy volunteered to edit and prepare the copy. The Board could re-evaluate the effectiveness of the issues and decide if they would like to continue to participate in the publication. Trustee Singer seconded the motion. Roll call vote was taken.

Ayes: Singer, Tracy and Anderson.

Nays: Gilkerson, West.

Motion passed.

Trustee Gilkerson made a motion to table participation in the Neighbor Publication until September. Trustee Gilkerson felt that in the economy we are in the money could be put to better use helping those in need. Commissioner Long suggested putting together a mock sample of what would be put in the publication. Trustee West seconded the motion. Roll call vote was taken.

Ayes: Gilkerson, West, Anderson.

Nays: Singer, Tracy.

Motion passed.

- III. **Identity Protection Policy Ordinance:** Supervisor Anderson asked if anyone had any questions about Ordinance 11-6-14. With no questions Trustee West made a motion to approve the ordinance. Trustee Tracy seconded the motion. Roll call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None.

Motion passed.

- IV. **County Meeting – Brewster Creek –** Supervisor Anderson commented that Brewster Creek was a very nice place that had space converted to meeting areas and the main space was like a lodge. The meeting covered Forest Preserves in Kane County and how some of the land is used for farming and some is just open space. They don't want all development. Supervisor Anderson also commented of the lack of participation at these meetings by the townships. Only six townships attended and there are sixteen townships in the county. Supervisor Anderson encouraged the board to attend the next meeting on August 17th at the Fire Museum in Aurora by the Roundhouse.

New Business:

- I. **Mental Health Re-appointment: Ron Gilkerson and Gary Brown –** Supervisor Anderson made a motion to re-appoint both gentlemen. Trustee West moved to approve the motion, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None.

- J. **Prevailing Wage Ordinance –** Trustee Singer moved to approve the ordinance, Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None.

Trustee Gilkerson commented that the prevailing wage is not an attempt by the unions at exploitation. The wage includes salary, health care and retirement benefits. Supervisor

anytime a township is hiring from outside the township to do work for the township, the company hired must pay the prevailing wage.

K. Report – Local Democracy and the Township of Illinois – Supervisor Anderson handed out a report that explains what Townships do and their importance. Today there are many movements to try to eliminate Township government. This handout outlines the importance of Township government.

Public Participation: No one present at meeting.

Trustee Reports:

Trustee Gilkerson commented on the current Township Perspective issue and its article on Township government and its importance. He feels we will probably see this issue pop up again this fall. He spoke of other states that have done away with Townships. He gave Michigan as an example. The governor stepped in and appointed an executor dismissed all the elected officials, although they are all still taking a salary, and essentially dissolved the Township.

Supervisor Anderson commented that the County would probably take over the highway department and the assessor’s office, but General Assistance would suffer. Supervisor Anderson explained that the state is suppose to have a 30 day waiting period but right now because the system is overloaded the wait is more like 60 days or more. At the Township level people receive immediate assistance. Supervisor Anderson also felt the County could not do the same job as our highway department and assessor’s office.

Trustee Tracy invited all to the Batavia Arts Council’s social at the RendezVu this Thursday June 16th from 5-8pm. He also commented on the website with the updated minutes and agenda and would like all the information kept updated throughout the site with new and relevant information about both the assessor’s office and highway dept.

Supervisor Anderson made a comment on funding and the need to re-establish more funding in the community. Supervisor Anderson will add it to the agenda next month and asks the board to think about social service agencies that need help.

Other Business: None reported.

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:47p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the July 12, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Assessor Kavanaugh led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Brian Singer, Leigh Tracy; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh; Township Clerk Sue Fricano. Others Present: Van Larson, Township Attorney; Bob Chalberg, Township Accountant; Layla Beth, Township Office Manager; Howard Katz, resident; Philip Roth, Batavia business employee; W.A. Moore, resident; Julane Sullivan, resident and business owner. Absent: Trustees Ron Gilkerson and John West.

Checking of Bills and Checks for July 2011

Minutes: Trustee Tracy moved to approve the minutes of the June 2011 regular meeting, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Singer, Tracy, Anderson.

Nays: None

Absent: Gilkerson, West.

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from June 2011; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Singer, Tracy, Anderson.

Nays: None

Absent: Gilkerson, West.

Motion passed.

Assessor's report: Assessor Kavanaugh stated that her office is finalizing reassessments for this year. They should be posted on the website in the next couple of weeks. Again, Assessor Kavanaugh appealed to the public to call the assessor's office first before filing an appeal with the county. Most of the time problems or questions can be handled and resolved by the assessor's office and an appeal can be avoided. Assessor Kavanaugh state the office is receiving a lot of calls this year.

Road Commissioner's Report: Commissioner Long reported that the road department is busy cleaning up from the wind storm. Deerpath Rd is still closed near Nelson Lake Road because of down lines, the lines are live and they need to wait until Com Ed comes out to declare the area safe. All of the residents have power so they are just dealing with down trees, lines and debris.

Old Business:

- V. **Education Conference June 23rd in Lisle** – Supervisor Anderson asked for any comments on the conference. Trustee Singer said he and Trustee West attended the conference and he thought it was well done.
- VI. **TOKC** - Supervisor Anderson reminded everyone of the Township Officials of Kane County meeting to be held at the Aurora Fire Museum, 53 North Broadway near the Roundhouse, on August 17th at 7pm. Supervisor Anderson thought the tour of the museum should be very interesting.

New Business:

- L. **Assistance to ‘local’ Social Service agencies** – Supervisor Anderson and Layla Beth, Township Office Manager, submitted a report outlining possible contributions to social service agencies and looked to the board for any input.

St. Vincent DePaul Society	\$15,000
Salvation Army Tri-City Corps.	\$ 5,000
Lazarus House	\$ 5,000
Batavia Interfaith Food Pantry	\$ 5,000
Tri-City Health Partnership	\$ 5,000

Howard Katz, resident, suggested having the agencies sign a form verifying that the funds would be allocated for non religious programs. Supervisor Anderson stated all the agencies and the Township help those in need they do not base it on their religion. Howard Katz suggested it to protect the Township which is allocating government funds. Supervisor Anderson stated he would take it up with the Township Attorney, Van Larson. Trustee Tracy agreed with the chosen agencies and contributions. Supervisor Anderson stated that they chose these agencies because they are not funded by the 708 board and they did not want to overlap. Layla Beth, Township Office Manager, talked about one of the chosen agencies. She has spoken with representatives from the St. Vincent DePaul Society and they stated they provide assistance to Batavia residents regardless of faith. They advised her they received 877 calls last year and helped 3,826 residents with basic needs. They have 30 active members that do home visits with the residents in need. This agency has the flexibility to help with things others cannot. For example, car expenses. When someone has a job they need to get there in order to keep the job. Finally, this organization is very organized and keeps accurate records.

- M. **Annual Report** –Supervisor Anderson wanted to revisit the communication of what is going on at the Township and how to get that out to the residents. Trustee Tracy wants to have input from others and come up with a plan so when this area is revisited in September we will have some options. Whether that is a newsletter, the Neighbor magazine, or some other form of communication. Supervisor Anderson said the annual report is available to anyone at any time. Trustee Tracy felt this report is strictly financial and we need something to outline programs and services; for example, what the assessor’s office does, programs under the road department, general assistance...etc. Trustee Tracy feels we have an obligation to provide this information to the residents. There was some discussion as to how to reach all residents including those in North

Aurora who are part of the Township and everyone feels it is imperative that they are reached.

Public Participation: Julane Sullivan and Philip Roth were in attendance from All Dressed Up Costumes to promote and talk about Shakespeare on Clark. This is an event that has been taking place on Clark Island in Batavia for 13 years. This year Shakespeare on Clark will present 'The Merry Wives of Windsor' dates, times and more information are available on the Batavia MainStreet website at www.downtownbatavia.com . The event will take place on weekends at the end of July and beginning of August. The production is light, fun, fast paced, family friendly and free. They are holding a fundraiser to help cover some of the \$5,000 cost to put on the production. The fund raiser will be held Sunday July 17th at the Blackberry Polo Club off Bliss Rd, south of Main St., at noon. Cost is \$10/person or \$30/car. .

Trustee Reports: Trustee Singer wanted to clarify that he felt the money for the neighbors magazine if needed should go to those in need, but he understood that the Township had enough money to provide assistance and inform the residents of the Township about the Township, the services and programs available.

Trustee Tracy encouraged people to attend Shakespeare on Clark and to attend the Red Carpet event to view the Batavia Arts Center. He feels the center is one of a kind and not to be missed. He also reported that Bulldogs Unleashed has a brochure that has a map to lead you to each Bulldog. Bulldogs Unleashed is a fundraiser, it will benefit the Library, School and Parks Foundations. The live auction will take place September 10th at the Fox Valley Country Club and some of the Bulldogs will go up for auction. Finally, he wanted to let everyone know about an event sponsored by the RendezVu Restaurant. It is called 'Dog Catcher' weekly clues on where to track down the Bulldog of the week will be posted on the RendezVu face book page Mondays beginning July 11th through August 22nd. The weekly winning entry will be pulled Saturdays beginning July 17th through August 28th. Winners will receive certificates to the RendezVu Restaurant.

Other Business: Supervisor Anderson spoke about a request for volunteers at the Batavia Community Garden. For more information visit the Batavia MainStreet website at www.downtownbatavia.com or call Jennifer Warta at 630.406.9504. Everything that is grown at the Community Garden goes to benefit those who use the Batavia Food Pantry. He also spoke about a red Carpet Event that will take place on Saturday August 20, 2011. It will be an event to allow people in to view the new Batavia Arts Center. For more information go to www.bataviaartscouncil.org .

Time and Date of Next Meeting: Next meeting will be held on Tuesday August 9, 2011 at 7pm.

Adjournment: Upon a motion made by Supervisor Anderson, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:51p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the August 9, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Trustee Tracy led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Township Clerk Sue Fricano.

Others Present: Van Larson, Township Attorney; Bob Chalberg, Township Accountant; Howard Katz, resident.

Absent: Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Checking of Bills and Checks for August 2011

Minutes: Trustee Singer moved to approve the minutes of the July 2011 regular meeting, seconded by Trustee Tracy. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from July 2011; Trustee Gilkerson seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was absent but Supervisor Anderson reported that the Assessor's office is working on some final reports to the County and assessments will be out soon.

Road Commissioner's Report: Commissioner Long was returning from vacation and will be back in the office tomorrow.

Old Business:

- A. **Social Service Agency Contributions** – Howard Katz, Batavia resident, suggested that the agencies verify their status and how the funds would be used in order to avoid any discrimination. All the receiving social service agencies submitted letters verifying all contributions would be used/distributed without any discrimination. The letters also verified their 501C3 status. Supervisor Anderson motioned to distribute the funds as proposed last month. He reiterated that they chose these agencies because they are local

agencies that are in need and do not receive assistance from the 708 Board. Any questions about the chosen agencies can be directed to Supervisor Anderson at the Township office. Upon a motion made by Trustee Tracy and seconded by Trustee Singer, the funds will be allocated to the designated agencies. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

- B. TOKC** - Supervisor Anderson reminded everyone of the Township Officials of Kane County meeting to be held at the Aurora Fire Museum, 53 North Broadway near the Roundhouse, on August 17th at 7pm. Supervisor Anderson cannot make the meeting but Trustees Tracy and Gilkerson will try to attend.
- C. Red Carpet Gala** – Batavia Fine Arts Center August 20, 2011. For more information go to www.bataviaartscouncil.org.
- D. Tri City Partnership Party in the Park** – August 21st, 1:30-4:30pm, Mt St. Mary's Park, St. Charles, IL. Supervisor Anderson wanted to let everyone know there will be free food and beverages for your family to enjoy.

New Business:

- N. Fund Transfer** – Supervisor Anderson reported there would be a fund transfer of \$15,000.00 from Salary and Benefits to Miscellaneous expenses. This is to take care of the contributions to the social service agencies.
- O. Annual Education Conference** – November 6-8, 2011. Supervisor Anderson handed out registration forms to everyone and would like to get them back with a week or two if you will be attending the conference. He would like to register everyone at one time.

Public Participation: None

Trustee Reports:

Trustee Gilkerson reported on the Inc. Board Meeting. He wanted to highlight the fact that a local agency, Suicide Prevention, is financially strapped because they were expecting to receive some funding that fell through. The Inc. Board has given the agency \$10,000.00 to help them weather this storm. Trustee Gilkerson encourage others in the community who support this agency to consider a donation. With the sad state of our economy and the loss of jobs, the stress levels are higher than ever and people need support, this agency provides some well needed support to those individuals. Supervisor Anderson agreed this is a great agency which he volunteers at weekly and they receive calls from all over the country. They only refer to the local agency if there is an emergency that they need to respond to immediately.

Trustee Tracy wanted to remind everyone of the email he sent out about the September meeting and the decision regarding the neighbor magazine issue. He encouraged everyone to read the email and come prepared to make a final decision on an information outlet for the Township.

Trustee Tracy also wanted to remind everyone of the upcoming festival in downtown Batavia this weekend. The Art in Your Eye festival will be held at the riverfront in downtown. Lastly, Trustee Tracy wanted to comment on a call he received regarding two properties, one on Roberts Lane and the other one on Hilltop Dr., both properties are abandon homes where people have health concerns about the properties. Trustee Tracy wanted the public to know that the township has no authority with zoning or health issues, people need to contact the county.

Trustee West reported he had received a call about a house on Raddant Rd and the county referred the complaint to the bank that owned the property. The banks are supposed to maintain the property. Trustee West also wanted to report that the renovations at the high school are almost complete and they welcome volunteers. There will be a future open house and Comcast users can access BATV on channels 10 & 17 while AT&T on channel 19. BATV is also streaming on the web. Trustee West also spoke about the Art in Your Eye Festival and the hope for good weather. Lastly, Trustee West announced Trustee Gilkerson's nomination for Excellence in his service to the Township and the over 10 Charitable organizations he serves.

Other Business: Supervisor Anderson announced a Job Fair that will take place at Wabaunsee College at the Academic and Professional Center on the corner of 47 and Wabaunsee Dr. The event will take place Friday September 16th from 9:30-1:30pm.

Time and Date of Next Meeting: Next meeting will be held on Tuesday September 13, 2011 at 7pm.

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the September 13, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Trustee Tracy led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Township Clerk Sue Fricano.
Others Present: Bob Chalberg, Township Accountant; Howard Katz, resident.
Absent: Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Checking of Bills and Checks for August 2011

Minutes: Trustee Tracy moved to approve the minutes of the August 2011 regular meeting, seconded by Trustee West. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from August 2011; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was absent.

Road Commissioner's Report: Commissioner Long was absent.

Old Business:

E. **Social Service Agency Contributions** – Contributions have been made and acknowledgement from all the agencies have been received but one. All the agencies were very grateful for the help.

F. **Discussion of Township Newsletter or Publication** - Trustee Tracy started by moving to remove the motion to have 2 pages published in the Neighbor Magazine three times a year in order to allow for discussion and a new motion. The motion was seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson

Nays: None

Motion passed.

Trustee Tracy then made a motion to have 2 pages published in the Neighbor Magazine three times a year with the added printing and mailing to the approximately 3,000 Township residents outside the delivery boundary, with a maximum budget of \$5,000. The \$5,000 includes everything.

Supervisor Anderson inquired about where the extra addresses would be gathered for the mailing. Trustee Tracy stated either through Assessor Kavanaugh and the real estate parcels, or Trustee Tracy can produce a list from registered voters.

Trustee Gilkerson was interested in possibly seeing a draft of what would be produced for publication before approving the motion. He wanted to know what kind of things would be published. Trustee Tracy read off a list of the possible topics for publication. For example, the general functions and responsibilities of Township government. Supervisor Anderson noted when they use to do a Township newsletter in 2001-02 many of these topics were covered and the articles could probably be used again. Supervisor Anderson inquired about doing one issue at a time or how they would be spaced out. Trustee Tracy stated it would probably be published every other issue. For example, one in January/February issue, one in May/June issue and one in September/October issue of next year. After the first year we can look for feedback and monitor the success of the publications.

Trustee West felt the Batavia Neighbors Magazine was well read, but wanted to know what the people of the township will get for \$5,000.

Trustee Gilkerson pointed out they will get openness. This was the platform for a couple of Trustees and allows residents to get to know the Township office.

Trustee West agreed but wanted it revisited after one year before committing to another year. He just wants to make sure there is something of value for the Township resident.

Trustee Singer agreed and liked the openness factor to let people know what the Township is all about. He did want to make sure the \$5,000 included everything.

Trustee Gilkerson wanted to know more about the mailing to the extra residents. Trustee Tracy stated the Batavia Neighbor Magazine will do everything for the mailing. Trustee Gilkerson thought it made sense and agreed to the motion.

After discussion the group unanimously agreed to Trustee Tracy's motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson

Nays: None

Motion Passed.

- G. Conference Registration** – All reservations have been made and confirmations received. Anyone wanting to go beyond this point will have to make arrangements themselves. Trustee Singer commented that he enjoys the conferences, but does not feel at this point they help him do his job as Trustee any better. He would rather have the money that would go to send him donated to a charity and he offered to match the donation. Supervisor Anderson stated the Township could not do that.

New Business:

- P. Ride-In-Kane** – Supervisor Anderson reported that the monthly meetings will now be going to quarterly meetings because the program is so successful and runs so well the

monthly meetings are not needed. He spoke about abuse of the program and how it is addressed immediately. Kendall County is now starting a ride program.

Q. Laws and Duties Handbook – Supervisor Anderson received a new handbook. There might be some minor changes but basically it remains the same. He offered to order a book for anyone who wanted one, but the group decided to order just one for the office and save the money.

R. Passport Day – County Clerk’s Office, Saturday September 17th from 10am to 3pm.

S. Highway Department Storage: Supervisor Anderson explained that the back of the building had been rented to a tenant and Road Commissioner Long had to find a new spot to store out of season items for the Township. The temporary storage spot is on Stevens St. in Geneva, but currently Road Commissioner Long is having plans drawn up for a new storage unit out by the Township garage.

Trustee West inquired as to why a place in Batavia had not been rented for the storage. Supervisor Anderson stated that he and Road Commissioner Long looked all over Batavia, but could not find a site that met the immediate needs.

Trustee West questioned spending \$6,000 for drawings and inquired where the building would be placed. Supervisor Anderson state the location was to be on Lathem St. in the Industrial Park. The street just before where Waste Management is located.

Public Participation: None

Trustee Reports:

Trustee Gilkerson reported on a request to the INC. Board for additional funding from the Suicide Prevention Agency and he was glad to report they were able to meet this request.

Trustee Gilkerson also commented on his attendance at the IL State Fair on local official’s day. He saw and spoke with the Lieutenant Governor, Sheila Simon and reported that he listened to her play in a Jazz band and he thought she was very good.

Trustee West reported on the re-dedication to take place at the High School on Sunday October 9th from 2-4:30pm and BATV will hold an open house.

Trustee Singer reported that Hoover Wood Elementary School was celebrating their 10 year anniversary. They had an assembly where all the children wore red, white and blue and they also commemorated the 9-11 disaster.

Other Business: Supervisor Anderson commented on the Aurora Fire Museum from the last County meeting. He felt it would be a great field trip for anyone with children. The annual banquet is coming up for the county and Supervisor Anderson will be looking for door prizes if anyone is interested in donating.

Trustee Gilkerson commented on the Mosquito Abatement program and his continual concern over the amount of money being spent on this program. He has looked into the mosquito problem and there is no pressing concern from health officials. Trustee Gilkerson has spoken to some Doctors who say most people have developed immunity to the diseased mosquitoes. The Township has put more than \$100,000 into this program over the past few years and he feels the money could be spent better elsewhere. Supervisor Anderson agreed and stated that we have no current contact with any company to spray. Supervisor Anderson also feels like the money is not being spent well since there can be no spraying in the Nelson Lake area and that is where

majority of the mosquito probably comes from. Howard Katz, Batavia resident, asked if the Townships west of us spray. Supervisor Anderson did not think they sprayed. Trustee Gilkerson wanted the Mosquito Abatement issue placed on the agenda for the next meeting. He would like to see the program finished.

Time and Date of Next Meeting: Next meeting will be held on Tuesday October 11, 2011 at 7pm.

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:47 p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the October 11, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Assessor Kavanaugh led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Van Larson, Township Attorney; Howard Katz, resident.

Checking of Bills and Checks for September 2011

Minutes: Trustee Tracy moved to approve the minutes of the September 2011 regular meeting, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee Gilkerson moved to approve the accounts from September 2011; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported that assessments were done October 4th and sent out. If you were appealing your assessment you should have received a paper copy from the Township office. Otherwise, all assessments were published on October 7th. Residents have 30 days to appeal, up to November 7th. However, if you would like to appeal Assessor Kavanaugh asks that you contact the Township office first to review your assessment and hopefully the appeal can be avoided. Assessor Kavanaugh asked people to contact the Township office at 630.879.1392 or go to the Township website www.bataviatownship.com for more information.

Trustee Gilkerson commented on the job of the assessor and on behalf of a friend who went through the appeal process. He followed all the appropriate directions, felt everything was handled very professionally at the Township office and he ended up not having to proceed any further.

Road Commissioner's Report: Commissioner Long stated that brush pick up would be completed this week and leaf pick up would start next week and continue every week until the week of Thanksgiving. Commissioner Long spoke about the possible construction of the new

storage building. He stated that when they were forced to leave from the storage area behind the Township office, Batavia Enterprises provided them with a temporary place in Geneva that could hold them over until they could figure out what they were going to do for storage of seasonal equipment. Commissioner Long stated that they tried to locate a storage facility in Batavia and thought they would have no problem in the industrial area, but nothing met their needs. Either it was not big enough, space was divided and could not fit everything or the driveway or parking area were so small they could not even turn the trucks around. They also realized in their search that for the cost of leasing, they could build a building with a 10 year payment plan. They have had to put some money out up front to get the process started and will now be looking into financing and then bids will be accepted. Trustee Gilkerson asked about the kind of building. Commissioner Long stated it would be a steel frame and skin with a concrete floor. It will be a little under 2,000 square feet, but will give them enough storage to house seasonal equipment. Trustee Gilkerson wanted to know if it was the same as building a garden shed? Multiply by ½ and then build. Unfortunately, Commissioner Long stated this is as big a building as they can build. The plans were at the office and available for viewing after the meeting.

Old Business:

- H. **Annual Education Conference – Springfield – November 6-8** – All reservations have been made and everyone is set to go.
- I. **TOCK Annual Meeting – October 26th 6pm. Lincoln Inn, Batavia** - Supervisor Anderson sent around a signup sheet for attendance and advised everyone they would need to let Township office know by October 20th if they would be attending.
- J. **Neighbors of Batavia Magazine** – Trustee Tracy reported he met with Tim Sullivan, the publisher of the Neighbors magazine and the Township will have two pages in the November/December 2011 issue, the March/April 2012 issue and the July/August issue. Trustee Tracy emailed everyone a copy of the first issue to be published. Trustee Tracy will put together the other two copies. Supervisor Anderson added if anyone has input for the other two issues to contact the office or Trustee Tracy. Commissioner Long wanted to make sure in regard to leaf pick up it stated ‘unincorporated’. Assessor Kavanaugh provided the magazine with all the North Aurora addresses for the private mailing.

New Business:

- T. **Change in Meeting time for November – 8th to the 15th at 7pm** – There will be a change in the meeting time because of the annual conference. The Township board will meet on the 15th rather than the 8th of November at 7pm.
- U. **PACE public meeting Wednesday October 19th** – There will be a meeting regarding the proposed restructuring of Route 801 and elimination of a portion of Route 802 and introducing the Geneva – St. Charles Call-n-ride. The meeting will take place from 5-6:30pm at the Kane County Community Center, 719 Batavia Ave., Geneva, IL 60134.
- V. **Housing Services for the Public** – On Saturday October 15, 2011 from 10am to 2pm at the Hemmens Cultural Center, 45 Symphony Way, Elgin, IL 60120 there will be an information session to learn how new programs can help you stay in your home. Get free, onsite assistance from a trusted source. Contact Neighborhood Housing Services of

Chicago for more information 773.329.4185 – www.nhschicago.org . The other program is called Illinois Hardest Hit. The Illinois Housing Development Authority (IHDA) has partnered with the U.S. Department of Treasury to offer temporary mortgage payment assistance to households that are struggling with income loss due to unemployment or underemployment, but are working to regain sufficient income to keep their home. For more information on this program go to www.illinoishardesthit.org .

W. EVA Report 2011: Supervisor Anderson stated that the report has not been received yet and so this business will be tabled until the next meeting.

Public Participation: None

Trustee Reports:

Trustee Gilkerson reported on the 708 Board meeting and the INC Board. He stated he shared the 708 annual report with the INC board, how money was dispersed and usage of the money in Batavia Township. He also commented on the increase in people using mental health services. Trustee Gilkerson reported on his surprise at the amount of real estate the INC Board owned and the value of this real estate.

Resident Howard Katz was interested to know how many agencies the INC board funds and Trustee Gilkerson figured out about 25 and they have a budget of a little over 6 million a year. Supervisor Anderson reminded everyone that these are tax dollars that were voted in years ago.

Other Business: Supervisor Anderson wanted to comment on the leaf pick up. The Township gets a lot of calls regarding leaves that have been raked or blown onto the street. Supervisor Anderson pointed out this is a problem because it causes a traffic hazard in outlying areas and clogs the sewers in the city area. He urged people to make sure they raked the leaves onto the parkway and not the road.

Time and Date of Next Meeting: Next meeting will be held on Tuesday **November 15, 2011** at **7pm.**

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:30p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the November 15, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Trustee Gilkerson led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Van Larson, Township Attorney; Bob Chalberg, Township Accountant; Howard Katz, resident.

Checking of Bills and Checks for October 2011

Minutes: Trustee West moved to approve the minutes of the October 2011 regular meeting, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee Gilkerson moved to approve the accounts from October 2011; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported that the appeal filing deadline has passed, the deadline was November 7th. Assessor Kavanaugh reported 55 filings this year, which was surprisingly down from last year. Last year there were 161 filings. Assessor Kavanaugh reported that the assessor's office handled many calls, but most problems were taken care of by the office and an appeal was not necessary.

Road Commissioner's Report: Commissioner Long reported that leaf pick up is well under way, but one of the machines broke and so leaf pick up will be on hold for a week while it is repaired. Normally leaf pick up ends the week of Thanksgiving but because of this set back it will end the week after Thanksgiving.

Old Business:

K. None.

New Business:

- X. Annual Financial Reports** – Supervisor Anderson reported that in the past the Township had to publish in a local paper all the reports, but now the Township just needs to publish in a local paper that the reports are done and available for viewing at the Township. This will save the Township some money in publication costs.
- Y. Tentative Tax Levies** – Supervisor Anderson reported they have increased about 1.5%, but there is not much change in the General Fund.
- Z. TIF Districts** – A TIF (Tax Increment Financing) district is an area within a city that, after much careful study by the city and expert consultants, is found to be “blighted” and without hope of attracting private investment without some governmental intervention. Supervisor Anderson explained there are three new TIF districts. Two of the districts are on the east side around Farnsworth and Butterfield and one is on the west side in North Aurora. He explained that the Township does not benefit very much from the TIF districts. The road fund got about \$250 and the general fund got about \$450, most of the money went to the school district, around \$500,000.
- AA. Open Meetings Act** - Supervisor Anderson reported that all elected officials must complete Open Meetings Act training. After January 1, 2012 elected officials have one year to comply. Newly elected officials have 90 days to comply. The training can be done from the website and a certificate can be printed out that will be held at the Township office. Supervisor Anderson will get more information on this to all the elected Township officials.
- BB. Highway Department Building** – Commissioner Long explained that all the prep work has been done for the proposed new building to store the Township seasonal equipment. The drawings have been submitted to the city and once they have been approved the Township will apply for a building permit. Once all that is done the Township will take bids, the tentative costs are estimated to be around \$160,000.
- CC. Expense Sheets** – Are available at the Township office and are to be submitted for reimbursement.

Public Participation: None.

Trustee Reports:

Trustee Tracy reported on the Batavia Neighbor magazine issue. The original plan to mail out to the North Aurora residents, who are not serviced by the Batavia Neighbor magazine, the pages on the Township that appeared in the magazine. However, the cost to do this mailing was underestimated and would take the Township over the \$5,000 budget. Trustee Tracy suggested waiting until the March/April publication and sending both information sections together. This would save on mailing costs. Supervisor Anderson stated the budget could be tweaked and increased.

Trustee Gilkerson suggested the possibility of combining the next two issues into one and doing the mailing with all the information at that time. This way the Township could save money on the mailing and the extra issue. Meaning the Township would only publish in one more Batavia Neighbor magazine.

Trustee Tracy stated he was open to all suggestions and is willing to come up with an outline. This issue will be put on the next agenda in order to come to a consensus on what to do.

Trustee Gilkerson reported on the INC. board retreat. Trustee Gilkerson is the President of the 708 board in Batavia and sits on the INC. board as well. Trustee Gilkerson questioned whether the retreat was a violation of the open meetings act, and it was, the meeting was open up to the public and they did have people attend. The retreat was very informative and Trustee Gilkerson felt like he came away from the retreat better informed.

Trustee West reported on the TOI annual educational conference. He stated they had 900 people in attendance, which was a very good turnout considering the economic state of things. Trustee West reported on some of the offered sessions he attended. He attended a session on "Pavement Maintenance & Improvements" which was lead by an Engineer with his PHD. He found this session very informative regarding different ways to do more with less when it comes to pavement maintenance & improvements. Another session he attended was on "The Misuse of Social Media by Teens". This session highlighted how all the information that is put on the social media sites can be accessed by all sorts of people and can be used in a negative way. Lastly, he attended a session on General Assistance and reported on how all the Townships across the board have seen an increase in General Assistance. He reminded everyone that our local Food Pantry is seeing record numbers of people needing help, please keep these people in mind and donated to your local Food Pantry or favorite social service agency.

Supervisor Anderson reported on a good conference and commented on the fact that many of the sessions have information that has been updated. He also agreed with Trustee West that local social service agencies are hurting, federal grants are drying up and any contributions would be greatly appreciated.

Trustee Tracy commented on the social media and how it relates to Townships. He wondered whether the Township should be on Face book. There was some discussion around this but no decision.

Trustee Gilkerson thanked the Batavia Chamber of Commerce for inviting the Township officials to the Mayor's Breakfast, he found it very informative.

Other Business:

Supervisor Anderson and Trustee Tracy spoke about the recent media attacks on Township government. Supervisor Anderson felt most of the attacks are on Cook County. Trustee Tracy pointed out some good reports on Township government and the need to post these reports on our website. The Batavia Neighbor Magazine article will also be posted on the website for all to review.

Supervisor Anderson reported on the EVA report. It is down from last year and available for review by anyone at the Township office.

Time and Date of Next Meeting: Next meeting will be held on Tuesday **December 13, 2011** at **7pm.**

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee Tracy and unanimously approved, the Board Meeting adjourned at 7:55p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the December 13, 2011 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7:00 p.m. Trustee Singer led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Ron Gilkerson, Brian Singer, Leigh Tracy, John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Kavanaugh.

Others Present: Van Larson, Township Attorney; Bob Chalberg, Township Accountant.

Checking of Bills and Checks for November 2011

Minutes: Trustee Gilkerson moved to approve the minutes of the November 2011 regular meeting, seconded by Trustee Singer. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from November 2011; Trustee Gilkerson seconded the motion. Roll-call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was absent, but Supervisor Anderson reported the Assessor's office is busy catching up on appeals and are almost done.

Road Commissioner's Report: Commissioner Long reported that leaf pick is complete and they are ready for winter.

Old Business:

- L.** Neighbors of Batavia Magazine – Trustee Tracy update everyone on the situation. Two pages in three publications of the Magazine were approved by the Board, with a mailing of the copied pages going to those North Aurora residents who do not receive the magazine and a budget of \$5,000.00. To date the pages from the November/December issue of the magazine have not been mailed to the North Aurora residents because of unexpected extra costs that would take the Township over the budgeted amount. Trustee Tracy made a motion to have the November/December and the March/April pages mailed together and this should keep the costs within the \$5,000.00 budget. Supervisor

Anderson stated that if the costs went above the budgeted amount the board could re-visit the issue and more money could be approved. The motion was approved by Trustee Tracy and seconded by Trustee Gilkerson. Roll call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

New Business:

DD. Passage of General Road and Bridge Levies – Supervisor Anderson reported that the tentative levies were passed out last month. There were no problems and so they are up for approval this month.

Supervisor Anderson asked for a motion of approval of the Batavia Township Tax Levy Ordinance No. L2011-2012 with total taxes levied of \$1,010,770.00

The motion was approved by Trustee West and seconded by Trustee Tracy. Roll call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

Supervisor Anderson asked for a motion of approval of the Road District Tax Levy Ordinance No. 2012-2013-01 with total taxes levied of \$511,190.00

The motion was approved by Trustee Tracy and seconded by Trustee Singer. Roll call vote was taken.

Ayes: Gilkerson, Singer, Tracy, West, Anderson.

Nays: None

Motion passed.

EE. Social Service Agencies – Supervisor Anderson reported that many social service agencies are falling short of their goals and are in desperate need of assistance. Please remember those agencies and make a donation. Supervisor Anderson put a copy of a letter from the Senior Services Association in the board's mailboxes and suggested we consider contributing to them in the future.

Public Participation: None.

Trustee Reports:

Trustee Tracy reported on the next Batavia Neighbor magazine issue and suggested a possible outline for the content of the March/April issue. He suggested profiling the Highway Commissioner, the Township Clerk and all the Trustees. He suggested going over Budget Appropriations that will take place in April, outlining General Assistance and encouraging the North Aurora residents and others to visit the Township website to read the articles from the Neighbors of Batavia Magazine and for other information.

Other Business: none

Time and Date of Next Meeting: Next meeting will be held on Tuesday **January 10, 2012** at **7pm.**

Adjournment: Upon a motion made by Trustee Gilkerson, seconded by Trustee Singer and unanimously approved, the Board Meeting adjourned at 7:25p.m.

Respectfully submitted,

Susan Fricano, Township Clerk

Approved by the Board of Trustees: _____ Date: _____