

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the January 13, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the January meeting to order at 7pm and Trustee West led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long;

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg. Batavia Resident – Howard Katz.

Checking of Bills and Checks for December 2014

Minutes: Trustee Singer moved to approve the minutes from December 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Mitchell moved to approve the accounts from December 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: None.

Road Commissioner's Report: Commissioner Long reported great Christmas holiday this year and now just working the storms. Commissioner Long commented our salt supply is getting low they have one or two more loads coming in and he is hoping everything lasts. Trustee Mitchell inquired if we have received the money from Big Rock, Commissioner Long state we have received 25% of the costs and will receive another 25% next year.

Old Business:

None to report

New Business:

1. **Funds Transfer** – from miscellaneous \$4000 to vehicle equipment and maintenance.

2. **Statement of Economic Interests Filings** – County will send notice by email when they are available. Do not have to be filed until May 1st.
3. **Tentative Budgets** - they should be ready by the next meeting.

Public Participation: 708 Mental Health Meeting will be held on February 12th at the Township office at 7pm.

Trustee Report: Trustee West reported he is no longer on the BATV board and the position is still available, if any representative from the Township is interested they can contact BATV. The meetings are held the last Friday of the month from 7:45am to 9am.

Trustee Tracy reported Mike Fortner was TOI's legislature of the year. Trustee Tracy has invited him to come and talk at a township meeting. Hopefully he will make the February meeting. Trustee Tracy also reported any BHS student interested in TOI scholarships should visit TOI.org and fill out an application. All High School Counselors are also aware of the scholarships and how to apply.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday February 10, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee West, seconded by Trustee Singer the meeting adjourned at 7:21pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the February 10, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the February meeting to order at 7pm and Trustee Tracy led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long;.

Others Present: Township Accountant Bob Chalberg. Batavia Resident – Howard Katz and Todd Zies.

Checking of Bills and Checks for January 2015

Minutes: Trustee Tracy moved to approve the minutes from January 2015; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from January 2015; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: None.

Road Commissioner's Report: Commissioner Long had nothing to report other than the usual ongoing snow removal.

Old Business:

1. **Budgets** – Budgets were not done because there has to be at least 30 days between when they are presented and filed and there are only 28 days between the February and March meetings.

New Business:

1. **Naperville Educational Program – Marriott March 20th, 8am** – If any Trustees are interested in attending contact Supervisor Anderson at the Township office.

2. **State Representative Mike Fortner** – No Show
3. **TOKC Meeting Schedule** - Supervisor Anderson handed out a calendar of the meetings.

Public Participation: Howard Katz reported on the 708 board meeting which took place this past Thursday at the Township office. He reported on the levy and percentage of the levy used, how many residents and units were used. Trustee Tracy commented that mental health 708 board levy and budget accounts for one third of the total Township fund. Supervisor Anderson stated that mental health is a tax itself. The township is merely a middleman who gets the funds and sends them to mental health board.

Trustee Report: Trustee Mitchell reported on Governor Rauner's requirement that all government salaries be posted on their website. Supervisor Anderson stated we could post the Annual Report on the Township website which outlines the salaries. Trustee Tracy wanted to remind everyone of the upcoming consolidated election that will begin early voting on March 23rd. There will be races for positions on the Library, School, and Park District boards. There will also be city council seats up for election.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday March 10, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee West the meeting adjourned at 7:18pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the March 10, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the March meeting to order at 7pm and Trustee Mitchell led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg. Batavia Resident – Howard Katz.

Checking of Bills and Checks for February 2015

Minutes: Trustee Tracy moved to approve the minutes from February 2015; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from February 2015; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: The Assessor's office is preparing for the 2015 reassessments. Sales from 2012, 2013 & 2014 will be used for the 2015 assessments. Trustee Mitchell inquired if the assessor expects the assessments to go up? Assessor Kavanaugh explained that the County assessed a 3% factor which means assessments would go up. For more information on assessments you can visit <http://www.kanecountyassessments.org/index.html>. For more information on specific properties and appeals contact Assessor Kavanaugh at the Batavia Township office, 630.879.1323.

Road Commissioner's Report: Commissioner Long reported not too much to report weather getting better, but now they are getting more salt in that will be used for next year.

Old Business:

1. **Education District, March 20th, Naperville, IL** – Let township office know if you will be attending.
2. **Tentative Budgets** – Published notice in paper budget hearing will be next month.

New Business:

1. **April 14th Meetings**
 - 6:45pm – Budget hearing and passage
 - 7:00pm – Monthly Meeting
 - 7:30pm – Annual Meeting
2. **Annual Meeting Agenda** – Trustee Tracy wanted to know if there would be any public participation. Supervisor Anderson explained input had to be in by March 1st so meeting will be as stated. Trustee Tracy moved to approve the Annual Meeting Agenda, Trustee West seconded the motion.
Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed
3. **April 7th Election** – Involves Park Board, School District and Library Board. Early voting begins on March 23rd. Trustee Tracy reported there will be a forum March 25th for the School District Board at the Batavia Public Library and on March 26th at the Council Chambers at the City Hall from 6-8:30pm.

Public Participation:

Trustee Report: Trustee West wanted to know if Mutual Ground was a part of the 708 board. Resident Howard Katz verified they do get a small portion of funds for services that go specifically to mental health.

Trustee Tracy stated Rep. Fortner apologized for not being here but he will come eventually. It has been very busy with the appointment of the new Governor.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday April 14, 2015** at 7pm. **Budget hearing will be held at 6:45pm and Annual Town Meeting at 7:30pm.**

Adjournment: Upon a motion made by Trustee West, seconded by Trustee Mitchell the meeting adjourned at 7:22pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Batavia Township Annual Minutes for April 14, 2015 at 7:30pm.

Call to Order:

The Annual Town Meeting of Batavia Township was called to order at 7:30pm by Clerk Fricano. John West led the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees: Vicki Mitchell, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Township Clerk Sue Fricano.
Others Present: Van Larson, Township Attorney; Residents: Howard Katz.

Moderator: Howard Katz was nominated by John West as moderator, there were no other nominations. Upon a motion made by John West and seconded by Chris Long, a voice vote was taken and with no nays, the motion was passed. Howard Katz was then sworn in by Clerk Fricano.

Moderator Salary: Upon a motion made by John West the moderator's salary was set at \$25.00. This was seconded by Vicki Mitchell, a voice vote was taken and with no nays, the motion was passed.

Minutes: Leigh Tracy moved to approve the minutes of the April 8, 2014 Annual Town Meeting, seconded by Brian Singer, a voice vote was taken and with no nays, the motion was passed.

Next Meeting and Time: Mr. Katz noted that the next Annual Town Meeting will be held on Tuesday April 12, 2016 7:30pm.

Supervisor's Annual Report: Available at the Township office and online at www.bataviatownship.com for review.

Road Commissioner's Annual Report: Available at the Township office and online at www.bataviatownship.com for review.

Declaration of Surplus Property: Chris Long, Highway Commissioner declared a 1999 International Plough and a 20 ton Flatbed.

Discussion by Electors: None.

Adjournment: Upon a motion made by Chris Long, seconded by Brian Singer and unanimously approved, the Annual Town Meeting adjourned at 7:33pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Howard Katz, Moderator

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the April 14, 2015 regular meeting of the Board of Trustees of Batavia Township.

Budget Hearing and Passage: Called to order 6:45pm

Supervisor Anderson reported his budget has not changed since last month.

Trustee Tracy made a motion to amend the budget and delete out of "other expenditures" the Clark Mosquito Abatement in the amount of \$30,000.00, Trustee West seconded the motion.

There was some discussion by the Trustees. Trustee Singer was concerned about negative feedback from the community. Commissioner Long explained that the major objections would be from the Nelson Lake Rd. marsh which you cannot spray so it would not affect that area. Commissioner Long also explained there is no real standing water in the Township, there are just some low lying wet areas. Supervisor Anderson explained that the West Nile mosquito likes mucky water. Commissioner Long explained that is why they recycle old tires because they do not want the standing water that sits inside the tires. Trustee Mitchell wanted to know where the money will go. Can the Township use it if they feel it is needed for mosquito abatement at a later date? Supervisor Anderson explained that is not possible they do three sprays a year all around the holidays; Memorial Day, 4th of July and Labor Day.

Batavia Resident Howard Katz inquired if Blackberry Township was spraying? Commissioner Long stated he did not think they were spraying.

Trustee Tracy moved to approve the Township budget; Trustee Singer seconded the motion.

Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, and West.

Nays: Anderson

Motion passed

Commissioner Long reported the Road Districts new budget. Ending numbers changed slightly, but basically the budget is the same as last month.

Trustee Singer moved to approve the Road District budget; Trustee Tracy seconded the motion.

Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Supervisor Anderson closed the budget meeting Trustee Tracy moved to approve the budget meeting closure and Trustee West seconded the motion.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Supervisor Anderson called the April meeting to order at 7pm and Trustee Singer led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Township Attorney Van Larson. Batavia Resident – Howard Katz.

Checking of Bills and Checks for March 2015

Minutes: Trustee Tracy moved to approve the minutes from March 2015; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from March 2015; Trustee Mitchell seconded the motion. Roll-call vote was taken. Everything except the mosquito abatement bill.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: The Assessor reported not too much new still generating reports for the 2015 assessment, this takes a while because there are around 100 neighborhoods. Trustee West inquired about homes for sale or vacant. Assessor Kavanaugh stated listings are low right now and they don't really value a home on whether they are vacant or not.

Road Commissioner's Report: Commissioner Long reported brush pick up started this week will continue with weekly pickups. Trustee Mitchell inquired about priorities for the Road District? Commissioner Long stated that the first priority is patching the roads and then other road projects.

Old Business: None to report.

New Business:

- 1. TOKC Meeting Wednesday April 22, 2015** – St. Charles Township
- 2. Township Topics Day** – Springfield – May 5, 2015 – can meet with legislatures to discuss township issues.
- 3. Statement of Economic Interest are due May 1, 2015** – can be done online.
- 4. Annual Financial Report** – available to review at the Township office.

Public Participation: None.

Trustee Report: None.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday May 12, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell, seconded by Trustee West the meeting adjourned at 7:19pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the May 12, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the May meeting to order at 7pm and Trustee Tracy led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Leigh Tracy and John West; Township Clerk Sue Fricano; and Road Commissioner Christopher Long.

Others Present: Township Attorney Van Larson. Batavia Resident – Howard Katz.

Checking of Bills and Checks for April 2015

Minutes: Trustee Mitchell moved to approve the minutes from April 2015; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from April 2015; Trustee Tracy seconded the motion. Roll-call vote was taken. Everything except the mosquito abatement bill was approved.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: No Assessors report.

Road Commissioner's Report: Commissioner Long reported transitioning into summer work; mowing and road work. Brush pick up has begun weekly.

Old Business:

1. Revised Budget Form - the change was the elimination of Clark Mosquito abatement program.

New Business: None to report

Public Participation: None.

Trustee Report: None.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday June 9, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee West the meeting adjourned at 7:16pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the June 9, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the June meeting to order at 7pm and Trustee Singer led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long and Assessor Tammy Kavanaugh

Others Present: Batavia Resident – Howard Katz.

Checking of Bills and Checks for May 2015

Minutes: Trustee Singer moved to approve the minutes from May 2015; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from May 2015; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported June 3rd assessment roles were submitted to the county. The county will process them and come back with any questions. She does not have a publication date but advised that this is a general re-assessment year so all the parcels will be published.

Road Commissioner's Report: Commissioner Long reported Geneva Construction got the bid for re-surfacing which will happen later in the season. Prep work has begun on some roads and the road district will do some of their own sealing. There will be new turn lanes put in at Nelson Lake Road and Main St. the road will be closed for 45 days. The road department will take advantage of the road being closed and do some sealing. The county is paying for the new turn lanes and the lanes will head south on Nelson Lake Rd and east on Main St. Commissioner Long does have some concern about there not being a stop at the turns, he feels as though the line of sight is not good to the west.

Old Business: None to report.

New Business:

- 1. Prevailing Wage Ordinance** – Supervisor Anderson handed out a copy of the ordinance and the prevailing wages which are union scale. If the township hires a contractor to do work they must pay the prevailing wage to their employees. If the township does the work itself the township does not have to follow the ordinance. Upon a motion made by Trustee West seconded by Trustee Mitchell.
Roll-call vote was taken.
Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed.
- 2. 708 Board Re-Appointment** – Garry Brown was elected to be re-appointed to the 708 board. New term will go until 2019. Upon a motion made by Trustee Singer, seconded by Trustee Tracy. Roll-call vote was taken.
Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed.
- 3. Ride in Kane** – Supervisor Anderson presented the Program Assessment Report - Existing Conditions Report. The final report will be submitted in September with their recommendations. Supervisor Anderson expressed his concerned with ‘no shows’, the township gets charged \$10 a ride for ‘no show’. Supervisor Anderson has had a hard time tracking the missed rides because of problems getting the information from the City. New employees are handling the Ride in Kane reporting now and things should be better.
- 4. Township Car** – Supervisor Anderson took the township car for its emissions test and it passed, but the car needs some maintenance. They will take it to someone local but Assessor Kavanaugh expressed the need for the car, it has the Township Logo on the side for when the township employees go out and measure. Supervisor Anderson just wanted to make the board aware of the need for maintenance on the car.

Public Participation: Howard Katz reported on 708 board meeting. He stated there are currently 18 agencies funded through INC 708, he reported on expenses and usage. This information is available through INC 708 Board office at 400 Mercy Lane, Aurora, IL 630.892.5456. Howard Katz reported some agencies are not staying, this usually happens because the application is so extensive and some agencies who do not feel they are having individuals from the service area using their services, do not want to put all the effort in to filling out the application.

Marty Cross is leaving INC board there will be an open house on June 24th at Orchard Valley Country Club.

Trustee Report: Trustee Tracy reported on Sunday afternoon the Batavia Arts Council and Historical Society are sponsoring a Cemetery Walk and Flag Day ice cream social originated by a Batavian. Trustee Tracy has tickets; they are available at Depot Museum.

Trustee Tracy wanted to point out that the Batavia Township is the smallest portion of the property tax bill; it is 1.5% of the total bill.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday July 14, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee West the meeting adjourned at 7:29 pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the July 14, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the July meeting to order at 7pm and Commissioner Long led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Leigh Tracy and John West; Township Clerk Sue Fricano; and Road Commissioner Christopher Long.

Others Present: Township Attorney – Van Larson; Township Accountant – Bob Chalberg; Batavia Resident – Erica Hagen; Mutual Ground Batavia – Nicollette Muniz & Amy Medlin.

Checking of Bills and Checks for June 2015

Minutes: Trustee Tracy moved to approve the minutes from June 2015; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Mitchell moved to approve the accounts from June 2015; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Supervisor Anderson reported assessments were published June 26th and any appeal must be filed by July 27th. Please contact the Assessor's office first before filing an appeal.

Road Commissioner's Report: Commissioner Long reported the road department is done with all their road projects. The Township purchased a new snow plow, but it was sent with the wrong axle so it had to send back. The Township traded in one truck when this one was purchased.

Old Business:

1. **Ride In Kane** – A final report will come at end of the month from the fall workshop. Last year they raised the fee from \$3 to \$4. Batavia gets a monthly usage report and Batavians are using the service.

New Business:

5. **Laws and Duties Handbook** - Supervisor Anderson inquired if anyone would like a handbook, both the Township Attorney and Accountant would like one.

Public Participation:

Mutual Ground attended the meeting to report on their new satellite location on Wilson St. at the Bethany Lutheran Center. The Supervisor for the new satellite office, Amy Medlin, explained that not all the services will be provided at this office and it will be necessary to contact the Aurora clinic and tell them you are interested in an appointment at the Batavia Satellite office. The office hours will be Tuesdays from 12-8pm and Thursdays from 9am – 5pm. The Aurora office will continue to provide emergency services 24 hours a day.

The counselor for the new satellite office, Nicollette Muniz, went over what Mutual Ground does and the services they provide.

- 24 hour hotlines
- Sexual Assault Therapy
- Domestic Violence Services
- Legal advocacy
- Therapy services
- Long term counseling

This office will serve Batavia, Geneva and some of North Aurora, the Satellite office can be contacted at 630-879-0080.

Township resident Erica Hagen expressed her concern with the crossing from Shagbark Ln. to Lippold Park across Rte. 25. She explained there is a blind corner which is made worse by over grown trees and shrubs. The subdivision has many young children who are trying to cross Rte. 25 to get to the newly improved Lippold Park. The resident has contacted the state regarding solutions to this problem and the state requires a letter from the Township with recommendations to the problem. Trustee Mitchell volunteered to contact State representative Mike Fortner to see if he could help with getting something done to make this area safe for crossing. Supervisor Anderson will also look into the situation and get back to the resident with what can be done. The resident express a desire for mirrors at the crossing to allow drivers and pedestrians better visibility, the board inquired if trees had been trimmed and the resident stated they had but they would need to be trimmed on a regular basis.

Trustee Report: None.

Other Business: None.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday August 11, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee West, seconded by Trustee Mitchell the meeting adjourned at 7:30 pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the August 11, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the August meeting to order at 7pm and Trustee Singer led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer and Leigh Tracy; Township Clerk Sue Fricano; and Assessor Kavanaugh.

Others Present: Township Attorney – Van Larson; Batavia Resident – Howard Katz.

Checking of Bills and Checks for July 2015

Minutes: Trustee Tracy moved to approve the minutes from July 2015; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Mitchell moved to approve the accounts from July 2015; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported assessments were published on June 26, 2015 and the deadline for an appeal was July 27, 2015. This is a general reassessment year so all parcels were assessed and published. There were a total of 68 appeal filings out of a total of 13,000 parcels; mostly commercial appeals. The assessor's office is still doing new construction and home improvement assessments. Trustee Mitchell asked about the status of the township car. Supervisor Anderson took the car to Chuck's garage, the whole car has rusted out underneath and the estimated to fix it is \$3000-\$4000. It is not a necessity and it may just have to be let go by the Township.

Road Commissioner's Report: None to report.

Old Business:

1. **Shagbark Intersection** – Supervisor Anderson has been in contact with state and they said they would let him know in two weeks what they could do; he has not heard from them yet. Erica, the resident from Shagbark, said the neighborhood would sign a petition

if that would help. Trustee Mitchell reached out to State Representative Mike Fortner who also contacted the state. Supervisor Anderson stated if he did not hear from the state he would talk to Commissioner Long next week when he returns about how the Township could help out.

2. **Ride in Kane** –the preliminary report that explains everything about Ride in Kane is at the Township office for anyone interested in reading the document.

New Business:

1. **TOI November Conference** – Let Supervisor Anderson know as soon as possible if you will be attending the conference.
2. **708 Board Opening** –Supervisor Anderson received a letter telling the Township they have filled the opening. It will be on the next Township meeting agenda so the new board member can be officially appointed.

Public Participation: None.

Trustee Report: None.

Other Business: On August 26th 7pm Chris Lauzen will be at Kane County Township Meeting if anyone is interested in attending.

Bids for reduce electric rates for the unincorporated township were received by Dynegy services. Customers can choose between ComEd or Dynegy, savings will only add up to a couple dollars a month. The contract will be for two years.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday September 8, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Singer the meeting adjourned at 7:31pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the September 8, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the September meeting to order at 7pm and Trustee Mitchell led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; and Township Clerk Sue Fricano.

Others Present: Township Attorney – Van Larson; Batavia Resident – Howard Katz, Erica Hagen and Jackie Blair.

Checking of Bills and Checks for August 2015

Minutes: Trustee Tracy moved to approve the minutes from August 2015; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from August 2015; Trustee Tracy seconded the motion. Roll-call vote was taken. Trustee Mitchell inquired about where donated Township funds go and who makes the decision around the allocation of the funds? Supervisor Anderson explained that he and Layla the Township office manager make the decision as to where the funds are donated based on many different factors such as if the agency receives other funding, do they service the Batavia Township clientele, is there a need in our community etc.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Introduction of State Representative Mike Fortner. Trustee Tracy introduced and welcomed State Representative Mike Fortner to the Township meeting; he is currently in his 5th term. State Representative Mike Fortner gave the board a brief summary of his background before he was elected as a State Representative. He gave the board an update on the Shagbark situation and a general update on happenings at the state legislature, most notably the impasse over budget and appropriations. He also addressed the discussion of township government and the varying opinions about the need for this form of government.

In regard to the Shagbark scenario State Representative Fortner explained that there has been a speed study scheduled for the stretch of Rte. 25 in question and he will share the results when the report has been completed.

Resident Erica Hagen explained that the neighborhood has grown substantially with a lot of young families and with the new park located across Rte 25 there is an increase in the pedestrian traffic from their neighborhood across 25 to the new park. With the obstructed site line because of overgrown brush and a blind curve in the road there is a need for something to alert drivers of possible pedestrians. Resident Erica Hagen did explain the brush had been cut back and thanked the Township for their assistance with this issue.

Supervisor Anderson reported the Township will step in to do something if the county does not do something soon. He wants to make sure the area in question is safe.

Assessor's report: None to report.

Road Commissioner's Report: None to report.

Old Business:

1. **Shagbark Intersection** – See above discussion with State Representative Mike Fortner.
2. **TOI November Conference** – Supervisor Anderson reported registrations have been sent.

New Business:

1. **708 Board Appointment-** Jerry Murphy, executive director of the INC organization asked the Township to approve the appointment of Michael Lowery to the 708 board, he will serve on the board until June 30th 2019. A motion was made by Trustee Tracy to approve the appointment; it was seconded by Trustee Singer. Roll call vote was taken.
Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed.
2. **Website Upgrades** – The township is in the process of upgrading the website.
3. **Social Service Agencies** – Supervisor Anderson explained that the agencies that receive money from the Township are in need and do not get state funding or get very little. The agencies serve our Batavia residence and there is a need. Trustee Mitchell wanted to know if the board could have some input into where and how much money agencies receive. Jim explained that he and Layla, the Township Office manager decide because they work with and refer to these agencies daily. But welcomes input from the board.

Public Participation: Howard Katz reported there will be a 708 meeting on October 8 at 7pm at the Township office.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday October 13, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee West the meeting adjourned at 7:45pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the October 13, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the October meeting to order at 7pm and Trustee Tracy led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Assessor Tammy Kavanaugh and Township Clerk Sue Fricano.

Others Present: Township Attorney – Van Larson; Batavia Resident – Howard Katz

Checking of Bills and Checks for September 2015

Minutes: Trustee Singer moved to approve the minutes from September 2015; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Tracy moved to approve the accounts from September 2015; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: The hearings have been completed, divisions and new construction are next and then they will be done with this cycle. There were 69 appeals this cycle; which is very good.

Road Commissioner's Report: The road projects are being completed. They are waiting for Geneva to come in and finish up. This is the last week for brush pick up and next week leaf pick up begins.

Old Business:

1. Annual Township Educational Conference- Supervisor Anderson reported everything is complete. They will send room assignments on the 16th and you should get that in your email. Supervisor Anderson will not be attending for health reasons.
2. Township Car- The Township will wait to declare surplus value on a report from Van Larson, Township Attorney. Supervisor Anderson will advertise the car in the TOI magazine.

New Business:

1. TOI Legislative Survey- if you have anything you want to see legislated it can be given to Supervisor Anderson or sent to TOI.
2. Medicare Part D Seminar – Oct.22 at Batavia City Hall from 10am to 11:30am.
3. Senior Health Fair – Oct. 14 from 9am-12pm in St. Charles at Hosanna Lutheran Church.
4. Annual TOKC dinner Meeting – Oct. 28 at 6pm at the Lincoln Inn. Please let Supervisor Anderson know by the 17th if you will be attending.
5. Tentative Tax Levies – The general Township Tax Levy has not changed, Supervisor Anderson moved \$5000 from administrative to general assistance. Basically the tax levy tells the county how much the township needs. Trustee Mitchell wants to make sure the Township is transparent. The township Attorney did not see an issue with transparency.

Public Participation: None to report. The review of Shagbark and Route 25 was completed; they looked at existing signage and available crash history. It was determined the area is not identified as a high crash area, tree trimming and mowing have been completed. The sight line has been improved, the township will do its best to keep the area trimmed and mowed if the county does not. Speed limit is identified by pedestrian traffic, intersections, parks etc., the prevailing speed of 50mph is proper and voluntarily obeyed by majority of the motorists. No major accidents have been identified.

Mayor's breakfast will be on November 12th from 7:30 to 9am at Lincoln Inn.

Trustee Report: None to report.

Other Business: Township 708 board met this past Thursday and they received a clean independent audit.

Time and Date of Next Meeting: Next meeting will be held on November 10, 2015 at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Singer the meeting adjourned at 7:34pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the November 10, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the November meeting to order at 7pm and Commissioner Long led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Road Commissioner Chris Long and Township Clerk Sue Fricano.

Others Present: Township Attorney – Van Larson; Township Accountant Bob Chalberg; Batavia Resident – Howard Katz

Checking of Bills and Checks for October 2015

Minutes: Trustee Tracy moved to approve the minutes from October 2015; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Tracy moved to approve the accounts from October 2015; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: None to report.

Road Commissioner's Report: Not too much to report, leaf pick up ongoing. Last pick up will be the week of Thanksgiving.

Old Business:

1. Township Car - Supervisor Anderson was advised by Township Attorney to wait until the annual meeting and declare it as surplus property.
2. Tax Levies –
General Township Levy – Trustee Tracy commented that it was the same as the previous year. Trustee Tracy moved to approve the General Township Levy; Trustee West seconded the motion. Roll call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed.

Road District Levy - Trustee Tracy commented that it was the same as the previous year. Trustee West moved to approve the Road District Levy; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed.

New Business:

1. Conference Reports – Trustee Tracy commented that Speaker Madigan showed up and spoke at the opening session; he asked to be there. Trustee Tracy went to many sessions and felt that they were informative.

Trustee Mitchell commented on a session she went to regarding Townships giving money to charities. She reported that the speaker actually discouraged it unless social service contracts were set up with a procedure to have the charities submit applications and to ensure they are servicing Batavia Township residents. The applications should go to the Township board to decide. The charities should be required to report back to the Township at least once a year if not quarterly. The biggest problem with giving to the charities is that the Township is endorsing a charity with the Township residences money and the Township should not be spending others charity money. Trustee Mitchell just wants to make sure the Township is transparent.

Supervisor Anderson stated the charities that the Batavia Township gives to are the ones that help our general assistant recipients when the Township cannot. For example, they help the people where the legislation does not allow the Township to help; the Township can't give money to families unless in emergency situation.

The last session that Trustee Mitchell attended and wanted to bring up was on new legislation that would consolidate smaller townships. She state that TOI was fighting the consolidation of Townships and she felt if the townships were not providing services they should be consolidated. Commissioner Long explained that the reason the TOI is pushing so hard against consolidation is that the legislators have a history that once they get their foot in the door and start eliminating things they push for more and more.

Trustee Singer commented on a session that he attended that basically highlighted how big government has become and how small and simple Township government is and how that leads to them getting things done. He enjoyed his other sessions and commented on the quality of the speakers.

Public Participation: None to report.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on December 8, 2015 at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell, seconded by Trustee Singer the meeting adjourned at 7:31pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the December 8, 2015 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the December meeting to order at 7pm and Trustee Singer led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Road Commissioner Chris Long and Township Clerk Sue Fricano.

Others Present: Township Attorney – Van Larson; Township Accountant Bob Chalberg; Batavia Resident – Howard Katz

Checking of Bills and Checks for November 2015

Minutes: Trustee Singer moved to approve the minutes from November 2015; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from November 2015; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: None to report.

Road Commissioner's Report: With the mild weather there is not too much to report.

Old Business: None to discuss.

New Business:

1. Amended levy for general assistance. The levy to General Assistance was dropped to \$15,000 from \$25,000 because it was getting too high, the \$10,000 went under 'other expenditures.

Trustee Tracy moved to approve the amended levy for general assistance; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.
Nays: None
Motion passed.

Public Participation: None to report.

Trustee Report: Trustee Mitchell submitted an outline for how to have social service agencies apply for financial assistance from the Township. Howard Katz, Batavia resident and INC. board member, explained that the INC board already requires applications from the agencies and he offered to get the application for Trustee Mitchell to review. Trustee Mitchell will begin to outline an application that the Township can use to determine the need and allocation of funds to social service agencies.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on January 12, 2016 at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell, seconded by Trustee Singer the meeting adjourned at 7:27pm.

Respectfully submitted,

Susan Fricano, Township Clerk