

Batavia Township Board of Trustees

5-8-18

Minutes

The Board of Trustees meeting was called to order by Supervisor Anderson at 7:00pm at the Township offices located in Batavia, IL.

The Pledge of Allegiance was led by Commissioner Long.

Roll Call: Trustees Bertalmio, Donat, Tracy, West, Supervisor Anderson. Also present were: Clerk Howard Katz, Highway Commissioner Chris Long, Township Atty. Van Larson.

At this point, the checking of Bills for April. 2018 were reviewed by the Board of Trustees.

Approval of Minutes from April 2018

Trustee Tracy moved to approve the April minutes and seconded by Trustee Bertalmio. Roll Call vote: Aye - Bertalmio, Donat, Tracy, West, Anderson. **PASSED**

Approval of Accounts

A motion to approve the April bills was made by Trustee Donat and seconded by Trustee West. Roll Call vote: Aye - Bertalmio, Donat, Tracy, West, Anderson.. **PASSED**

Assessor's Report

Absent. Supervisor Anderson noted that there's been quite a few phone calls coming into the Assessor's office as the property tax bills have gone out. Staff is busy taking the caller's info and telling people what to do if they wish to dispute the bills.

Road Commissioner's Report

Commissioner Long noted that we went from winter directly into summer. We've started our 1st seasonal contract bids for microsurfacing roads, with the first bid for Hilltop and then Deerpath to Tanglewood.

Old Business

Records Disposal Supervisor Anderson said that the office has gone thru all the categories that can be listed for record disposal. For example with regard to paid bills, some have to be retained for 7 years, or others for 2 years. Board minutes are a permanent record and are never disposed of.. He has sent in the disposal request to the State, and it should take a few

weeks to get the approval to proceed. At this point we have around 25 boxes of material to be disposed of.

New Business

The Batavia Interfaith Food Pantry has new hours:

Tuesday Afternoon

1:00pm - 3:00pm

Wednesday Evening

6:30pm - 7:30pm

Thursday Evening

6:30pm - 7:30pm

Friday Morning

10:00am - 12:00pm

Friday Afternoon (Pantry Only)

1:00pm - 2:00pm

Surplus property Commissioner Long would like to declare a 1995 backhoe as surplus property. We will put it out to bid and do a bid announcement this week in the newspaper.. He looked to trade it in, but the deal to do that fell thru, so he feels it's best to just put it up for sale/bid. He noted that he did talk to a few other townships about acquiring it. If all this doesn't work, we'll advertise it for sale in the Perspective magazine.

The bill for the new excavator was submitted to the Board. Comm. Long noted that at least ½ of the cost of the new equipment should be covered by the backhoe sale.

Office lease Supervisor Anderson noted that he just signed the new lease for the township offices. It did go up \$75/mo. and it will increase at a small percentage for the next 4 years. The 5th year will be a \$100 increase. Copies of the lease are available for review.

Public Participation

None

Trustee Report

Trustee Tracy has some comments about the Website. In the "Where does your money go?" section he noted that it's still listed as 2017 and needs to be updated. He also noted that the Agenda and minutes are not updated. Clerk Katz noted that this was because the website password had been changed and no one gave him the new password as of yet.

Trustee Tracy asked if the social service agencies grants were worked into the current budget? Supervisor Anderson noted that the agencies have been responding back to the guidelines we sent out and we'll review them next month. Trustee Tracy noted that the agency Chip In doesn't need any money, and he questioned if they need to be on the list. Supervisor Anderson has a list of the groups who've responded so far.

Trustee Tracy mentioned the 211 help phone number. While it's possible to dial 211 to get to an IL call center, Kane County . isn't, to date, involved with the system.. How it works: If someone is having a problem, say as a senior, or in need transportation, the call center would have the

referral information and he feels that we should get the Township. to be involved. Supervisor Anderson noted that he's aware that It's being worked on in Kane, and that there's been meetings with the City and United Way. Anderson. As far as the Township goes, we already do referrals to other agencies when people call here. He's not sure that if there's any money involved, and we could discuss that at a later meeting. Trustee Tracy will get more information about it. Supervisor Anderson questioned why does it need more funding to set it up? Trustee Tracy stated that he wasn't sure. Trustee Bertalmio suggested that it might be for people to run the phones. Supervisor Anderson that the County already has the referral info thru AID, Senior Services, and the County's Community Access directory. Trustee Tracy will get more info on the service.

Supervisor Anderson noted that he has many of the agency applications for fund requests. Trustee Donat asked why doesn't Chip In need the funds, and Trustee Tracy stated that he received that information from a presentation he attended. Supervisor Anderson noted that if anyone wants to see the funding requirements for disbursements, they're available. He noted that in 2017 \$2500 went to Chip In. The new applications are for the new fiscal year, and like last year we will be disbursing \$115,000. Trustee Tacy that this was a good use of Township funds.

Supervisor Anderson said that he and Layla went to the Nun Lunch--an informal meeting of social service organizations to network problems. It meets at Lazarus House, and the Trustees are welcome to attend.

Trustee Bertalmio noted that he will be working on fundraiser for Breaking Free June 15th. Supervisor Anderson noted that Breaking Free was an agency we didn't get an application from.

Other Business

Next Board Meeting: June 12, 2018

Adjournment

A motion to adjourn was made by Trustee Bertalmio and seconded by Trustee Donat. **PASSED**
The meeting was adjourned at 7:31pm.

Respectively Submitted

Howard R. Katz
Batavia Township Clerk