

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510
Tuesday – October 8, 2019**

1. The Batavia Township Board meeting was called to order at 7:18 p.m. by Supervisor Leigh Tracy. Supervisor Tracy asked everyone to stand for the Pledge of Allegiance.
2. **Introductions and Announcements:** Supervisor Tracy introduced the Trustees present (Anderson, Donat and West), the Highway Commissioner (Chris Long) and the newly appointed Clerk (Penelope Tracy). He also introduced the Township Attorney, Van Larson and the BATV videographer, Giuseppe Monty. Supervisor Tracy recognized Thomas Sharp who had expressed an interest in serving as a Trustee, if there should be a vacancy in that position.
3. **Roll Call:** Clerk called the roll. Present: Trustees James Anderson, Walter Donat, John West, and Supervisor Leigh Tracy.

Elected and appointed officials present: Highway Commissioner Chris Long, Clerk Penelope Tracy and Township Attorney Van Larson.
4. The bills for September 2019 were reviewed by the Board of Trustees.
5. Approval of the minutes for the September 10, 2019 Batavia Township Board meeting was postponed until the next Board meeting in November.
6. **Approval of Bills:** A motion to approve the September bills was made by Trustee West and seconded by Trustee Donat. Roll call: Ayes—West, Anderson, Donat and Tracy. Nays: None. Motion carried.
7. **Assessor's Report:** Assessor Tammy Kavanaugh was not present for the meeting. Her written report was read by Supervisor Tracy. A copy of her report is attached to the minutes.
8. **Highway Commissioner's Report:** Commissioner Long discussed current projects including brush pickup, leaf collection, snowplow preparation, and equipment maintenance.
9. **Old Business:** Supervisor Tracy reported that checks approved at the September 10, 2019 meeting totaling \$116,000 were mailed to Social Services Agencies. The amount budgeted for Social Services Agencies is \$120,000.

10. **Old Business:** Supervisor Tracy asked the Trustees to confirm their reservations for the Kane County Officials Annual Dinner Meeting on October 23 at the Lincoln Inn in Batavia beginning at 6:00 p.m.
11. **Old Business:** Tracy also asked the Trustees to confirm their attendance at the Township Officials of Illinois Annual Conference to be held November 10-12 in Springfield, Illinois.
12. **New Business:** Trustee West attended the October 3, 2019 meeting of the Batavia 708 Board as the Batavia Township Board representative and outlined the services provided to the citizens of Batavia Township. He also reported that members of the Board had elected new officers. Supervisor Tracy noted that the 708 Annual Report is available for review.
13. **New Business:** Supervisor Tracy presented the proposed 2020 Tax Levy Ordinance No. L2019-2020 for review. Commissioner Long presented the proposed 2020 Tax Levy Ordinance 20-21 for review. Copies of both proposed ordinances are attached to the minutes. The ordinances will be on the agenda for approval at the November 12, 2019 Board meeting.
14. **New Business:** Commissioner Long requested a line-item transfer of \$5,000 from the road maintenance budget to the vehicle maintenance budget to cover unanticipated repairs to road district trucks. A motion was made by Trustee Anderson and seconded by Trustee Donat to authorize the transfer. Roll call: Ayes: Anderson, Donat, West and Tracy. Nays: None. Motion carried.

Public Participation: None

Trustee Reports: None

Other Business: None

The next Batavia Township Board Meeting will be held November 12, 2019 at 7:00 p.m.

Adjournment: Trustee West made a motion to adjourn seconded by Trustee Donat. Roll Call: Vote: Ayes: West, Anderson, Donat and Tracy. Nays: none. Motion carried. The meeting was adjourned.

Respectfully Submitted,

Penelope L. Tracy
Batavia Township Clerk