

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – September 14, 2021

1. **Call to Order:** The Batavia Township Board meeting was called to order at 7:03 p.m. by Supervisor Leigh Tracy. Trustee Troy Tousana led the Pledge of Allegiance.
2. **Roll Call:** The Clerk called the roll. The following township officials were present for the meeting: Supervisor Leigh Tracy, Trustees Tom Sharp, Troy Tousana and John West. Trustee Walt Donat was absent. Also attending the meeting were Road Commissioner Chris Long, Township Attorney Van Larson, and City Clerk Penelope Tracy. The meeting was recorded by BATV videographer Audrey Karpf.
3. **Approval of Minutes:** The minutes for the August 10, 2021, Township Board meeting were presented for approval. Trustee Tousana moved to approve the minutes and Trustee Sharp seconded the motion. Roll call: Ayes - 4, Nays – None. The motion passed.
4. **Approval of Bills for September:** Supervisor Tracy reported that the township received another property tax revenue payment from Kane County. The general fund received \$18,000 and the road fund received \$8,000. A summary of the September bills was distributed to the trustees for review prior to the meeting. He noted that the September bills to be approved include some of the payments to social service agencies based on the amounts approved at last month's township board meeting. Trustee West moved to approve payment of the September bills from the general fund in the amount of \$264,008.78. Trustee Sharp seconded the motion. Roll call: Ayes - 4, Nays – None. The motion passed.

Supervisor Tracy presented the road fund bills for September in the amount of \$217,397.04. Trustee Tousana moved to approve payment of the road fund bills. Trustee Sharp seconded the motion. Roll call: Ayes – 4, Nays – None. Motion passed.

5. **Assessor's Report:** Supervisor Tracy reported that Assessor Tammy Kavanaugh and Riley Kavanaugh were both attending a two-day assessor education class in Peoria, Illinois. He also reported that the last day to file an assessment appeal was August 16. There were 52 appeals filed: 26 for residential properties and 26 for commercial/industrial properties. Assessor Kavanaugh asked Tracy to report that the number of appeals filed this year is the lowest number of appeals filed to date. She attributes the low number to an increase in direct communications between taxpayers and her office staff.

6. **Road Commissioner's Report:** Road Commissioner Long reported that all the township's road paving projects for this year are complete. Additional projects included crackfilling, patching, and microsurfacing. His department is now in "fall mode" with four more brush collections scheduled. Then in October, his crew will begin leaf collection. He also noted that a new traffic signal will be installed at Main Street and Nelson Lake Road.
7. **Public Participation:** None
8. **Old Business:** Supervisor Tracy reported that a portion of the \$125,000 budgeted for social services for the current fiscal year was approved for payment this month. The remaining amount is pending receipt of signed agreements. Batavia Food Pantry and Lazarus House payments are currently on hold pending approval of the Batavia Rotary's contribution. He also mentioned that the Batavia Rotary meeting on September 19 will feature a program on Food for Health, an organization that provides meals for terminally ill patients. High school volunteers help prepare and deliver the meals.

Trustee Sharp requested that the meeting's minutes include a comparison between last year's funding and this year's proposed funding. (The comparison chart is included as an attachment to the minutes). Sharp then moved to approve Tracy's social services funding request for 2021-2022 in the amount of \$125,000. Trustee Donat seconded the motion. Roll call: Ayes – 4, Nays – None. The motion passed.

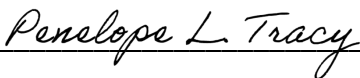
9. **New Business:** None
10. **Trustee Reports:** Trustee West reported that he attended the August 25 meeting of Township Officials of Kane County. The main order of business was to appoint a nominating committee to form a slate of officers to be elected at the October 27 annual dinner meeting. He asked Batavia Township officials to contact him if they were interested in an officer position. The officers meet four times a year. The guest speaker for the August 25 meeting was the newly-elected Kane County Chairman Corinne Pierog who discussed her goals for Kane County and areas targeted for improvement with funds to be received from the federal government. The areas under consideration are the expansion of Wi-Fi into rural areas of the county and expansion of the Fox River Trail. Supervisor Tracy and Clerk Penelope Tracy also attended the August 25 meeting.
11. **Supervisor's Report:** Supervisor Tracy reported on the following items:
 - Trustee Tom Sharp, Clerk Penelope Tracy and Supervisor Leigh Tracy toured the Clarke Environmental Mosquito Management facility in Roselle on August 23. Clarke is the firm used by Batavia Township for mosquito control.

- Clerk Tracy and Supervisor Tracy attended the Tri-City Health Partnership open house on August 21 and toured the new medical and dental clinics.
- A general assistance training workshop is scheduled for October 22 in Rockford, IL. Trustee Tousana expressed an interest in attending the workshop.
- The Township Officials of Kane County annual dinner is scheduled for October 27 at the Lincoln Inn Banquets. Batavia Township officials should contact Supervisor Tracy for reservations.
- The Township Officials of Illinois Annual Educational Conference is scheduled for November 15-17. The conference this year will be available via Zoom and reservations are required.

12. The next meeting of the Batavia Township Board is scheduled for October 12, 2021 at 7:00 p.m.

13. **Adjournment:** As there was no further business to discuss, Trustee West moved to adjourn the meeting, seconded by Trustee Tousana. The motion was passed with a voice vote and the meeting was adjourned at 7:27 p.m.

Respectfully submitted,

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Penelope L. Tracy, Batavia Township Clerk