

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – April 12, 2022

1. **Call to Order:** The Batavia Township Board meeting was called to order at 7:01 p.m. by Supervisor Leigh Tracy who led the Pledge of Allegiance. Zoom attendance for this meeting was not an option.
2. **Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor Leigh Tracy, Trustees Walt Donat, Troy Tousana and John West, Road Commissioner Chris Long, Township Assessor Tammy Kavanaugh, Township Attorney Van Larson and Clerk Penelope Tracy. Trustee Tom Sharp was absent.
3. **Approval of Minutes:** Trustee West moved to approve the March 8, 2022, Budget Hearing Minutes for Batavia Township. Trustee Tousana seconded the motion. The motion was approved as follows: Ayes – 4, Absent – 1. Trustee Tousana then moved to approve the minutes for the March 8, 2022, Regular Meeting. Trustee Donat seconded the motion. The motion was approved as follows: Ayes – 4, Absent – 1.
4. **Approval of Bills to be paid in April:** Supervisor Tracy noted that the month of April begins the new fiscal year. The General Fund bills includes a credit card payment of \$1,000 as a down payment for the lease of a township car and a \$14,000 first installment payment on the Clarke Environmental Mosquito Management contract. Trustee West moved to approve payment of the April General Fund bills in the amount of \$65,710.85. Trustee Donat seconded the motion. Roll call: Ayes – 4, Absent - 1. The motion passed. Trustee Donat moved to approve payment of the April Road Fund bills in the amount of \$25,911.02. Trustee West seconded the motion. Roll call: Ayes – 4, Absent - 1. The motion passed.

At 7:25 p.m. Supervisor Tracy adjourned the regular meeting in order to convene the Batavia Township Annual Meeting scheduled to begin at 7:30 p.m. Following the annual meeting, the regular meeting would reconvene. At 7:42 p.m. Supervisor Tracy reconvened the Batavia Township Regular Meeting.

5. **Assessor's Report:** Assessor Kavanaugh reported that her staff is reviewing sales data, building permits and neighborhood map appraisals in order to determine if general assessments should be raised or lowered based on the past three years of sales data. She reported that the Kane

County Assessor's office is predicting a 5.44% equalized value factor that will most likely raise home assessments since sale prices have been increasing due to high demand.

6. **Road Commissioner's Report:** Road Commissioner Long reported that leaf collection has started and if volume is high, collection will continue for a week or two. Brush collection is scheduled to begin the week of April 18 and will continue through October. Long also reported that the contract with Geneva Construction in the amount of \$187,000 for road work on Nelson Lake, Hickory, Rosewood, Seavey and Deer Oaks is under review by Kane County.
7. **Public Participation:** None
8. **Old Business – 2021-2022 Tax Levies and Waste Haulers in unincorporated areas of the Township:** Supervisor Tracy reported that Kane County has accepted both Batavia Township's and Batavia Road District's tax levies for 2021-2022.

John West, representing Batavia Township as a Trustee, reported that he met with Vaughn Kuerschner from the Commercial Accounts Department at Waste Management to discuss waste hauler fees being charged to township homeowners. At issue is the range of collection fees that can vary in amounts from \$82 for a three-month period to \$506 for four months. Kuerschner told John he would share John's concerns with the manager of the Open Markets Residential Department. As a result of his meeting with Waste Management, John was told that beginning March 8, the customer service department would begin contacting Batavia township homeowners and offer a 30% discount to seniors, 10% discount to those who served in the military, and 10% for an annual payment. John concluded that the township's role in negotiating rates was limited. He would like to pursue contacting other waste haulers for competitive bids and explore possibly entering into an agreement with the City of Batavia to have the township join in the city's contract with Waste Management. Donat, Tousana and Tracy all thanked John for his research on the waste collection fee issue.

9. **New Business – Bids for the lease of 2022 GMC Terrain and Procedures for use of Township Vehicle:** Supervisor Tracy reported that he advertised for bids for the vehicle selected by the township assessor. Only one bid was received by the deadline from Woody Buick GMC in Naperville for a bid price of \$26,750 excluding tax and fees. He asked for a motion to accept the bid for lease of a 2022 GMC Terrain SUV to be leased for 36 months at \$355.21 per month with a 10,000 annual mileage allowance. Trustee Donat moved to approve the lease as proposed. Trustee Tousana seconded the motion. Following discussion, Donat moved to amend his motion by extending the lease period to 39 months. The amendment was seconded by Tousana. Roll call: Ayes – 4, Absent 1. The motion was approved. Tracy explained that the lease payment would be paid out of both the general fund and the assessor's fund.

Tracy then reviewed the procedures for using the new vehicle. It will be available to any township employee for township use. Drivers must have a valid driver's license.

10. **Trustee Reports:** None

11. **Supervisor's Report:** Supervisor Tracy reported on the following items:

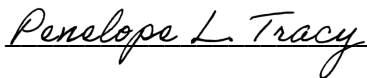
- April 6 – He attended the 40th Annual Lobby Day in Springfield to gather support for House Bill 5094 that proposes a change to how the annual assessors' bonus is paid. The bill is currently in committee pending review.
- HB 4251 was passed and increases the amount of a purchase requiring bids from \$20,000 to \$30,000.
- HB5538 would require employees of a public body to be paid prevailing wage. The Township Officials of Illinois oppose passage of this bill.
- A webinar on changes to the Statement of Economic Interest form will be offered on April 14, 2022. Tracy plans to join the webinar discussion.
- The deadline for filing the Statement of Economic Interest with Kane County is May 2, 2022. All elected officials are required to file the form annually.

Tracy announced that the June meeting will be scheduled as a Zoom meeting, and he will attend the meeting remotely. He will also need an interim supervisor to fill in for him at the July meeting. The trustee next in line has historically been the longest serving trustee.

The next meeting of the Batavia Township Board is scheduled for May 10, 2022, at 7:00 p.m.

12. **Adjournment:** As there was no further business to discuss, Trustee West moved to adjourn the meeting, seconded by Trustee Donat. The motion was passed with a voice vote and the meeting was adjourned at 8:14 p.m.

Respectfully submitted,

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Penelope L. Tracy, Batavia Township Clerk