

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – July 12, 2022

1. Call to Order: The Batavia Township meeting was called to order at 7:01 p.m. by Deputy Supervisor John M. West who led the Pledge of Allegiance.
2. Roll Call: The Deputy Clerk called the roll. Attending the meeting were Trustees Walt Donat, Troy Tousana, Tom Sharp, and John M. West acting as Deputy Supervisor, Highway Commissioner Chris Long, Assessor Tammy Kavanaugh, Township Attorney Van Larson, BATV Camera Crew. Absent: Supervisor Leigh Tracy and Clerk Penelope Tracy
3. Approval of Minutes: Trustee Tousana moved to approve the minutes of the June 14, 2022 meeting, Regular meeting. Trustee Donat seconded the motion. The motion was approved as follows: Ayes - 4, Nays – 0.
4. Approval of Bills to be paid in July: Trustee Sharp had a question about the Midwest Truckers Association for Drug Testing and it was confirmed by Highway Commissioner Long that was a requirement for Tousana and all drivers passed.

Trustee Tousana moved to approve the July Bills to be paid and Trustee Thomas seconded the motion. The motion was approved as follows: Ayes-4, Nays-0.

5. Assessor's Report: Assessor Kavanaugh stated that her office turned in their final assessment numbers for 2022 to the Kane County Supervisor of Assessments office. The Kane County Supervisor of Assessments office will publish the dates July 21, 2022 in the Kane County Chronicle. Any changes to assessments that were made in the Batavia Township Assessors Office will be mailed an assessment change notice on July 19, 2022. Deadline to file an Appeal is August 22, 2022. The County put a 5.44% equalized factor on all properties in Batavia Township.

Assessor Kavanaugh mentioned that a property owner could always contact their office at 630-879-1323 or visit the website at www.bataviatownship.com and go to the Assessor's section. Property owners can look up any property under property search and find comps and their neighboring properties. Subscribe to get emails is also an option. Mark Armstrong is the Kane County Supervisor of Assessments and his office oversees the mailings and state guidelines.

6. Road Commissioner's Report: Highway Commissioner Long reported that the paint striping was ordered for around Nelson Lake. Not much to report since it's summer. Roadways are as clean as can be.
7. Public Participation: BATV recording meeting, will be posted on-line in the next week or so.
8. Old Business: Trustee Sharp asked where Township stood on lease for car. Deputy Supervisor West reported that Supervisor Tracy was monitoring and new bids possibly for August/September.
9. New Business: Deputy Supervisor West talked about the Batavia's 708 Board, servicing the mental health and meets quarterly for about an hour. June 23, 2022 Howard Katz & John West were voted in as township liaisons. They will be formally requesting \$438,602 in Levy from the Township for the next year. They just finished their fiscal year. They no longer own property, they are renting.

Trustee Sharp asked how the Levy amounts are figured and Deputy Supervisor West thought it was figured out between the INK board and Supervisor Tracy. Highway Commissioner Long said it would be great if the Trustees were involved in decisions of Levy amounts.

July/August Magazine Perspective in-person educational conference November 13-15, 2022. Supervisor Leigh Tracy makes reservations for that.

Vote for approval for inter-governmental Agreement with Aurora Township General Assistance, there has been an agreement made. Attorney Van Larson had asked for last month re: insurance issues and property damage. There is a \$3,000,000 and certificates will be provided. So everything talked about last meeting is in the agreement along with the additional addendum. There was some discussion on the length of the agreement. Attorney Van Larson stated it was until we decided to terminate the contract. Motion for approval of the agreement was made by Trustee Walter Donat, seconded by Trustee Troy Tousana.


Trustee Sharp asked about how many cases there are at \$75 per case per month, additional cases \$50. Deputy Supervisor West stated that last year there were 4 cases and that if this agreement was approved at this meeting there was a case that was already going to be paid for. The motion was approved as follows: Ayes-4, Nays-0.

Budget will be completed and printed by next months meeting. With Supervisor Leigh Tracy out of town and a new person doing the clerks work through a 3rd party, it was unofficial at this point, so it would be completed by next meeting. There was a discussion about the software and the issues that might have taken place.

10. Trustee Reports: There was a motion to add to the agenda for the next meeting regarding the hiring of the secretarial position. What are the qualifications, the compensation, was the position advertised, and what interviews were performed? Motion by Trustee Thomas Sharp to add discussion of hiring to the new agenda, seconded by Trustee Walter Donat. The motion was approved as follows: Ayes-4, Nays-0.
11. Deputy Supervisor's Report: Deputy Supervisor West mentioned everything in New Business. Next meeting is scheduled for August 9, 2022 at 7:00 p.m. Deputy Supervisor West thanked everyone for coming and asking constructive questions.

12. Adjournment: No further business to discuss, Trustee Donat moved to adjourn the meeting, seconded by Trustee Thomas. The motion was passed with a voice vote and the meeting was adjourned at 7:42 p.m.

Respectfully Submitted,

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Jennifer L. Zorn, Batavia Township Deputy Clerk