

**Minutes of the Regular Meeting of the  
Batavia Township Board  
131 Flinn St., Suite B  
Batavia, IL 60510**

**Tuesday – May 16, 2023**

1. **Call to Order:** The Batavia Township Board meeting was called to order at 7:01p.m. by Supervisor Leigh Tracy. Trustee Troy Tousana led the Pledge of Allegiance.
2. **Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor Leigh Tracy, Clerk Penelope Tracy, Trustees Walt Donat, Troy Tousana, Tom Sharp, John West and Highway Commissioner Chris Long. The meeting was recorded by BATV videographer Audrey Karpf.
3. **Approval of Minutes:** Trustee Donat moved to approve the minutes of the April 11, 2023, Batavia Township Board meeting. Trustee West seconded the motion. Roll call: Ayes – 5, Nays – 0. The minutes were approved.
4. **Approval of Bills to be paid in May:** Supervisor Tracy reviewed the bank statements and budget reports. The trustees reviewed the current bills to be paid. Trustee Tousana moved to approve payment of the May General Fund bills in the amount of \$71,934.95. Trustee West seconded the motion. The motion passed with a 5/0 vote. Trustee West moved to approve payment of the May Road Fund bills in the amount of \$59,363.58. Trustee Donat seconded the motion. Supervisor Tracy noted that another payment had been made for repairs to one of the trucks. The motion passed with a 5/0 vote.
5. **Supervisor's Report:** Supervisor Tracy's report covered the following topics:
  - The township received another payment for personal property replacement taxes.
  - The June board meeting will include the first meeting of the Decennial Committees on Local Government Efficiency.
  - The bill, initiated by Supervisor Tracy and sponsored by State Representative Maura Hirschauer, to revise the method the State of Illinois uses to pay the annual bonus to township assessors has passed the House of Representatives and is on the Senate's agenda for final reading.
  - Kane County has prepared a new township map detailing the township boundaries. The map has been uploaded to the township's website.
  - The lease for rental of the township offices increased by approximately \$200 with the June payment. The lease is now renewed on an annual basis.

- On July 27, there is a Township Officials of Illinois educational event to be held in Rockford.
  - Supervisor Tracy requested a motion to formally appoint the Decennial Committee members for the Road District Study. Trustee West moved to appoint Tammy Kavanaugh and Ron Link to the Road District Decennial Committee. Trustee Tousana seconded the motion that passed with a 5/0 vote.
6. **Assessor's Report:** Assessor Kavanaugh was absent from the meeting. Supervisor Tracy reported that Deputy Assessor Riley Kavanaugh has resigned to accept a position with Blackberry Township.
7. **Road Commissioner's Report:** Road Commissioner Long reported that the spring road blacktopping project has been completed. The next project for this year will be the application of an asphalt micro surface to the roads resurfaced two years ago. He also reported that brush collection is ongoing.
8. **Public Participation:** None
9. **Old Business:** At last month's meeting Tracy distributed a report proposing amounts to be distributed to select social service agencies for 2023-2024 and asked the trustees to review the report. He requested a motion to fund the following agencies in the amounts listed:
- Batavia United Way - \$12,000
  - Chip-in Batavia - \$7,000
  - Salvation Army - \$10,000
  - Shepard's Heart /Chapel Street - \$10,000
  - St. Vincent de Paul/Holy Cross - \$15,000
  - Batavia Food Pantry - \$12,000
  - Batavia RSVP - \$11,000

The first five agencies listed participate in a partnership initiated by Chapel Street that maintains a database of people requesting assistance so that each agency can log the amount of assistance provided to meet the requested need. Batavia Township also participates in the tracking system. Tracy also noted that Batavia United Way is now providing rental assistance. Trustee Tousana moved to approve funding for the agencies listed above totaling \$77,000. Trustee West seconded the motion. Roll call: Ayes – 5, Nays – 0. The motion passed. The remaining agencies included in Tracy's funding proposal will be addressed at the June meeting.

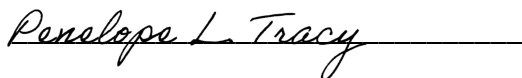
10. **New Business:** None

11. **Executive Session:** Supervisor Tracy requested a motion to adjourn into closed session for the purpose of approving the minutes of last month's executive session. Trustee Donat made the motion, seconded by West, and passed by a voice vote. The meeting was adjourned at 7:20 p.m.

12. **Adjournment:** After the closed session was adjourned Tracy requested a motion to adjourn the regular meeting. Trustee West moved to adjourn the meeting, seconded by Trustee Sharp. The motion passed by voice vote and the meeting was adjourned at 7:28 p.m.

The next meeting of the Batavia Township Board will be held on June 13 at 7:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Penelope L. Tracy". The signature is written in black ink and is positioned above a solid horizontal line.

Penelope L. Tracy, Batavia Township Clerk

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