

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – March 11, 2025

1. **Call to Order:** The Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor Leigh Tracy who led the Pledge of Allegiance.
2. **Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor Leigh Tracy, Clerk Penelope Tracy, Trustees Troy Tousana, John West and Jennifer Zorn and Township Road Commissioner Chris Long. Township resident Michelle Hilliard also attended the meeting. Trustee Walt Donat and Assessor Tammy Kavanaugh were absent. Videographer Audrey Karpf recorded the meeting for BATV.
3. **Approval of Minutes:** Trustee Zorn moved to approve the Batavia Township Board Minutes for February 11, 2025. Trustee West seconded the motion. Roll call for approval of the minutes: Ayes – 4, Nays – 0. The minutes were approved.
4. **Supervisor’s Report:** Supervisor Tracy reviewed the bank balances and the budget reports showing balances by fund for the eleventh month of the fiscal year. He noted that due to a shortage in the General Fund budget, he is holding payment for some bills until the next fiscal year. He also reviewed the following dates:
 - April 1, 2025 – Consolidated Election
 - April 8, 2025 – Annual Township and Regular Board Meetings
 - May 13, 2025 – Township Meeting with newly elected officials
 - May 19, 2025 – Term of office begins for Supervisor, Clerk and Trustees
 - May 24, 2025 – Dedication and Reception – Jim Anderson Memorial Tree
 - June 10, 2025 – Regular Board Meeting with new township officers
5. **Approval of Bills to be paid in March:** Trustee West moved to approve payment of the March General Fund and Assessor’s Fund bills in the amount of \$73,284.85. Trustee Tousana seconded the motion. The motion to approve these bills was passed with a 4/0 vote. Supervisor Tracy noted that the sheet attesting to the monthly bill payments for these funds includes a new line for Assessor Kavanaugh’s signature, indicating her approval of the vendors and amounts being paid.

Trustee Tousana moved to approve payment of the March Road District bills in the amount of \$44,716.36. Trustee West seconded the motion. The motion to approve

these bills was passed with a 4/0 vote. Supervisor Tracy noted that the sheet attesting to the monthly bill payments for the road funds includes a new line for Road Commissioner Long's signature, indicating his approval of the vendors and amounts being paid.

6. Assessor's Report: No Report

7. Road Commissioner's Report: Commissioner Long reported that the frozen ground makes it easier to pick up roadside trash. He has received confirmation that the new plow truck body that was ordered months ago is on the assembly line. He also reported that the road district has purchased a new stump grinder to replace the old one that had been repaired many times.

8. Trustee Reports: Trustee West reported that the Statement of Economic Interest form is not yet uploaded on the Kane County website. Trustee Zorn reported that she had completed the audit questionnaire sent by the auditors.

9. Public Participation: None.

10. Old Business – Adopt 2025-2026 Budget and Appropriation Ordinances

- **Ordinance #B2025-2026 – Budget and Appropriation Ordinance for General Town Fund (Supervisor's and Assessor's Offices), General Assistance Fund and Mental Health Fund** – Trustee Zorn moved to approve Ordinance #B2025-2026, Trustee West seconded the motion, and the roll call vote passed the motion 4/0.
- **Ordinance RD2025-2026 – Budget and Appropriation Ordinance for Batavia Township Road District (General Road and Permanent Road Funds)** - Trustee Zorn moved to approve Ordinance #RD2025-2026, Trustee West seconded the motion, and the roll call vote passed the motion 4/0.

11. New Business – 3 Items: Supervisor Tracy presented the following items:

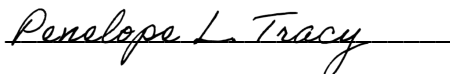
- **Establish Agenda for the April Annual Town Meeting** – Trustee West moved to approve the agenda for the April 8, 2025, Annual Town Meeting. Trustee Zorn seconded the motion. Roll Call: Ayes – 4, Nays – 0. The April agenda was approved.
- **Closed Session Minutes** – At the February 11, 2025, board meeting the trustees met in executive session to review all minutes covering closed sessions from January 14, 2020 to May 1, 2024. As a result of that review, Supervisor Tracy moved to keep the executive session minutes from 1-14-2020 to 5-14-2024 confidential. Trustee West seconded the motion. Roll Call: Ayes – 4, Nays – 0.

- **Resolution No. 3112025** – Supervisor Tracy introduced this resolution upon the recommendation of the Township Officials of Illinois. The Resolution expresses opposition to SB 2504, SB 2217, and HB2515 introduced by the 104th Illinois General Assembly in March 2025 asking for the consolidation of township government. Batavia Township has just completed their Decennial Reports that outline the services and value provided by township government. The resolution opposing township government consolidation will also be presented at the township annual meeting in April. Trustee West moved to support Resolution No. 3112025. Trustee Tousana seconded the motion. Ayes – 4, Nays – 0. The motion was approved.

12. Adjournment: The regular meeting resumed, no further business was conducted, and Trustee Zorn moved to adjourn. Trustee Tousana seconded the motion, and the meeting adjourned at 7:16 p.m.

The next meeting of the Batavia Township Board is April 8, 2025, at 7:00 p.m. followed by the Annual Town Meeting at 7:30 p.m.

Respectfully submitted,



Penelope L. Tracy, Township Clerk