

**Minutes of the Regular Meeting of the
Batavia Township Board
Batavia, IL 60510
Tuesday – July 8, 2025**

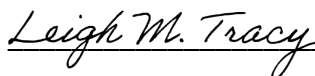
- 1. Call to Order:** Meeting at the Congregational Church of Batavia, the July Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor John West who led the Pledge of Allegiance.
- 2. Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor John West, Trustees Walt Donat, Troy Tousana and Jennifer Zorn. Also attending the meeting were Assessor Tammy Kavanaugh, Road Commissioner Chris Long and Clerk Leigh Tracy. Videographer Audrey Karpf recorded the meeting for BATV.
- 3. Approval of Minutes:** Trustee Donat moved to approve the corrected minutes of the Batavia Township Regular Meeting for June 10, 2025. Trustee Zorn seconded the motion. Roll call for approval of the minutes: Ayes – 4, Nays – 0. The minutes were approved.
- 4. Supervisor's Report:** Supervisor West reviewed the bank balances and budget reports for the third month of the fiscal year 2025-2026. Interest earned in the bank accounts to date for the current fiscal year amounts to over \$8,000. The first and second installments of property tax revenue were received in May and June. He also reviewed the status of the move of township offices from Flinn Street to Houston Street.
- 5. Approval of Bills to be paid in June:** Trustee Zorn moved to approve payment of the July General Town Fund bills in the amount of \$87,382.65. Trustee Donat seconded the motion. Roll call for approval of June bills: Ayes – 4, Nays – 0. The motion was approved. Trustee Zorn moved to approve payment of the July Road District bills in the amount of \$168,759.35. Trustee Tousana seconded the motion. The motion to approve these bills was passed with a 4/0 vote.
- 6. Assessor's Report:** Assessor Kavanaugh reported that assessments for the 2025 tax year have been reported to Kane County. These assessments will be published according to a schedule determined by the County. Individual property owners will receive notification if their assessment has been changed by the Batavia Township Assessor. The 2025 equalized assessments are complete and can be viewed on the township web site. Assessor Kavanaugh further stressed that her office always welcomes inquiries from township residents. She encouraged residents to subscribe to the Assessor's Newsletter and to call her office with assessment questions.

- 7. Road Commissioner's Report:** Commissioner Long reported that the work on Nelson Lake Road has been completed. The road crew has been busy with crack filling and other summer projects. He responded to various questions from the Trustees.
- 8. Trustee Reports:** None
- 9. Public Participation:** None
- 10. Old Business: Amended Budget and Appropriation Ordinance AB2025-2026:**

The proposed Amended Ordinance was approved at the Budget Hearing preceding the meeting at 6:45 p.m.
- 11. New Business:** Supervisor West requested that township officials report to him regarding attendance at the TOI conference in Springfield on November 10-13, 2025.
- 12. Executive Session:** Trustee Tousana moved to adjourn to executive session to discuss personnel. Trustee Zorn seconded the motion which passed with a 4/0 vote.
- 13. Adjournment:** Following the adjournment of the executive session Trustee Tousana moved to adjourn the regular July meeting of the township board. Trustee Zorn seconded the motion which passed by voice vote. The meeting adjourned at 7:40 p.m.

The next meeting of the Batavia Township Board is August 12, 2025.

Respectfully submitted,



Leigh M. Tracy, Township Clerk